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 Minutes of REGULAR Meeting
 

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January 07, 2009

The Twinsburg City School District Board of Education met in REGULAR session on the above date at the Twinsburg Government Center in Council Chambers at 7:30 p.m. The following board members were present: Mr. Andrews, Mr. Buzulence, Mrs. Cain-Criswell, Mr. Shebeck, and Mr. Stuver. Recordings of the meeting are made and kept in the Superintendent's Office.

**Mrs. Cain-Criswell moved and Mr. Stuver seconded that the Twinsburg Board of Education adopt resolutions 09-017 to 09-019.**

09-017 **Minutes**

That the Twinsburg Board of Education approves the Minutes for the following meetings:

Regular Meeting – November 5, 2008

Regular Meeting – November 19, 2008

09-018 **Financial Report**

That the Twinsburg Board of Education accepts the following Financial Report for the month of November 2008: Bank Reconciliation, General Fund Financial Summary Report and Financial Report by Fund. See pages 09-13

09-019 **Check Register**

That the Twinsburg Board of Education accepts the Check Registers for the month of November 2008; the total, including payroll is \$3,247,460.88. See pages 14-22

*Ayes: Mr. Andrews, Mr. Buzulence, Mrs. Cain-Criswell, Mr. Stuver, and Mr. Shebeck.  
The Board President declared the motions approved.*

09-020 **Tax Budget:**

Mr. Stuver moved and Mrs. Cain-Criswell seconded that the Twinsburg Board of Education reviewed and approved the attached Fiscal Tax Budget for the school year commencing July 1, 2009. See pages 23-37.

*Ayes: Mr. Andrews, Mr. Buzulence, Mrs. Cain-Criswell, Mr. Stuver, and Mr. Shebeck.  
The Board President declared the motion approved.*

**Mr. Andrews moved and Mrs. Cain-Criswell seconded that the Twinsburg Board of Education adopt resolutions 09-022 to 09-024.**

09-021 **Motion to Amend 09-023**

Mr. Shebeck moved and Mr. Stuver seconded the motion to include Sun Newspapers as a Secondary and/or Optional News Source. Motion to amend approved 5-0.

09-022 **Records Commission**

That the Twinsburg Board of Education approves the Records Commission comprised of the President of the Board of Education, the Treasurer and the Superintendent of Twinsburg City Schools. The commission shall meet at least once a year and establish rules for retention and disposal of records and to review same, upon the recommendation of the Superintendent.

**09-023 News Media**

That the Twinsburg Board of Education recommends that the Twinsburg City School District use the Twinsburg Bulletin, as its primary news source, and the Akron Beacon Journal, the Plain Dealer, or the Sun News as secondary and/or optional sources, upon the recommendation of the Superintendent.

**09-024 Overnight Trips**

That the Twinsburg Board of Education approves the following over-night student trips; upon the recommendation of the Superintendent.

Choir Competition: January 17-18, 2009 to South Dearborn, Indiana  
 Choir Competition: February 13-15, 2009 to Opelika, Alabama  
 Choir Competition: April 23-26, 2009 to New York City, New York

*Ayes: Mr. Andrews, Mr. Buzulence, Mrs. Cain-Criswell, Mr. Stuver, and Mr. Shebeck  
 The Board President declared the motion approved.*

**09-025 Donation**

Mr. Andrews moved and Mr. Stuver seconded that the Twinsburg Board of Education accepts anonymous donations that Dodge Intermediate School has been receiving from a family in Twinsburg. The Administration at Dodge Intermediate School would like to distribute the amount of \$1,215 to less fortunate families in our district; upon the recommendation of the Superintendent.

*By a vote of 5-0, the Board President declared the motion approved.*

**09-026 Deletion from Inventory**

Mr. Shebeck moved and Mrs. Cain-Criswell seconded that the Twinsburg Board of Education approves the deletion of the following items, along with the attached listing from inventory; upon the recommendation of the Superintendent.

*By a vote of 5-0, the Board President declared the motion approved.*

Miller Welder, Identification Tag No. 2216, not cost effective to repair.  
 Miller Welder, Identification Tag No. 2217, not cost effective to repair.

**09-027 NEOLA Policy Second Reading**

Mr. Andrews moved and Mr. Stuver seconded that the Twinsburg Board of Education approves the Second Reading of the following NEOLA Policy Numbers; upon the recommendation of the Superintendent.

*By a vote of 5-0, the Board President declared the motion approved.*

<b>Program</b>	2220 Adoption of Courses of Study
	2421 Career-Technical Education Program
	2464 Gifted Education and Identification
	2623 Student Assessment
<b>Professional Staff</b>	3120 Employment of Professional Staff
	3120.04 Employment of Substitutes
	3120.06 Selecting Student Teachers/Administrative Interns
	3120.07 Employment of Casual Resource Personnel
	3120.08 Employment of Personnel for Co-Curricular/Extra Curricular Activities
	3120.09 Volunteers

	3121 Criminal History Record Check
	3138 Suspension During Pending Criminal Actions
	3139 Staff Discipline
	3140 Termination and Resignation
	3160 Physical Examinations
	3210 Staff Ethics
	3214 Staff Gifts
<b>Classified Staff</b>	4120.04 Employment of Substitutes
	4120.08 Employment of Personnel for Co-Curricular/Extra-Curricula Activities
	4120.09 Volunteers
	4121 Criminal History Record Check
	4138 Suspension During Pending Criminal Actions
	4139 Staff Discipline
	4140 Termination or Resignation
	4210 Staff Ethics
	4214 Staff Gifts
<b>Students</b>	5114 Foreign-Exchange Students
<b>Finances</b>	6460 Vendor Relations
<b>Property</b>	7540.01 Technology Privacy
<b>Operations</b>	8141 Mandatory Reporting of Misconduct by Licensed Employees
	8142 Criminal History Record Check for Contracted School Services
	8210 School Calendar
	8310 Public Records
	8315 Information Management
<b>Relations</b>	9211 District Support Organizations
	9270 Equivalent Education Outside the Schools (Home Schooling)

**09-028 Agreement**

Mr. Andrews moved and Mr. Shebeck seconded that the Twinsburg Board of Education approves the attached Community Reinvestment Area Agreement between the City of Twinsburg, Ohio and Edgepark Surgical, upon the recommendation of the Superintendent  
*By a vote of 5-0, the Board President declared the motion approved.*

**09-029 Agreement**

Mr. Shebeck moved and Mr. Stuver seconded that the Twinsburg Board of Education approves the attached Community Reinvestment Area Agreement between the City of Twinsburg, and Fasteners for Retail, upon the recommendation of the Superintendent.

Ayes: Mr. Buzulence, Mrs. Cain-Criswell, Mr. Shebeck, and Mr. Stuver

Abstained: Mr. Andrews, (reason - his firm had done business with FFR)

*The Board President declared the motion approved.*

**09-030 Agreement**

Mr. Shebeck moved and Mrs. Cain-Criswell seconded that the Twinsburg Board of Education approves an agreement with Christley, Herrington & Pierce , Attorneys at Law, for legal services effective January 1, 2009 to December 31, 2009 in the amount of \$4,800 per month; upon the recommendation of the Superintendent.

*By a vote of 5-0, the Board President declared the motion approved.*

**Mr. Stuver moved and Mr. Shebeck seconded that the Twinsburg Board of Education adopt resolutions 09-031 to 09-036.**

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09-031 **Employment**

That the Twinsburg Board of Education approves the following supplemental contracts for Wrestling Volunteers: Steve Netzband; Ron Powers; Mark Mole for the remainder of the 2008-2009 school year; upon the recommendation of the Superintendent.

09-032 **Employment**

That the Twinsburg Board of Education approves the following Classified substitute for the remainder of the 2008-2009 school year; Barbara Zavarella: Assistants, Custodian /Janitor /Maintenance; upon the recommendation of the Superintendent.

09-033 **Employment**

That the Twinsburg Board of Education approves the following employments; William L. Toothman, Janitor at Twinsburg High School, Step 1, effective January 8, 2009. upon the recommendation of the Superintendent.

09-034 **Employment**

That the Twinsburg Board of Education approves the employment of Kristin Hoover, Jessica Toth, Jennifer Watson, Mallory Grycan, for the P.A.W.S. Program for 23 sessions (1.5 hrs per session) beginning January 12<sup>th</sup> thru April 22, 2009 at \$20 per session being paid out of Title 1 funds; upon the recommendation of the Superintendent.

09-035 **Leave**

That the Twinsburg Board of Education approves the following staff leaves of absence; upon the recommendation of the Superintendent.

- \* Shelly Snyder, Bus Driver, for the remainder of the 2008-2009 school year, without pay.
- \* Stephanie Wrobel, teacher @ Bissell Elementary School, effective on or about February 6, 2009 until accumulated sick leave have been exhausted.
- \* Beth Mariola, teacher @ R.B.C. Middle School, effective approximately January 30, 2009 and returning to work on approximately April 20, 2009, using accumulated sick days.
- \* Jessica Mason, teacher @ Twinsburg High School, effective approximately March 20, 2009 and returning with the 2009-2010 school year, using accumulated sick days.
- \* Edith Yusko, Latch-Key @ Dodge, effective January 9, 2009 for approximately three (3) months, using accumulated sick days/personal days, any remaining days will be docked.
- \* Dianne Busler, teacher @ Wilcox Primary School, effective January 10, 2009 until on or about March 9, 2009, using accumulated sick days.

09-036 **Resignations**

That the Twinsburg Board of Education approves the following staff resignations; upon the recommendation of the Superintendent.

Alexis Rogers, Janitor @ R.B. Chamberlin Middle School, effective December 26, 2008.

Kelvin Johnson, Instructional Assistant @ Bissell Elementary School, effective January 2, 2009.

*Ayes: Mr. Andrews, Mr. Buzulence, Mrs. Cain-Criswell, Mr. Stuver, and Mr. Shebeck  
The Board President declared the motions approved.*

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09-037 **EXECUTIVE SESSION**

Mrs. Cain-Criswell moved and Mr. Stuver seconded that the Twinsburg Board of Education meet in Executive Session at approximately 8:26 p.m. for the purpose of discussing:

The appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employees, negotiations, litigation and matters to be kept confidential.

Ayes: Mr. Andrews, Mr. Buzulence, Mrs. Cain-Criswell, Mr. Stuver, and Mr. Shebeck.  
The Board President declared the motion approved.

The Board reconvened from Executive Session at approximately 9:11 p.m.

The following members were present:

Mr. Andrews, Mr. Buzulence, Mrs. Cain-Criswell, Mr. Stuver, and Mr. Shebeck.

09-038 **Adjournment**

Mrs. Cain-Criswell moved and Mr. Stuver seconded that the Twinsburg Board of Education adjourn at 9:12 p.m.

Ayes: Mr. Andrews, Mr. Buzulence, Mrs. Cain-Criswell, Mr. Stuver, and Mr. Shebeck.  
The Board President declared the meeting adjourned.

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Board President

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Treasurer

## INTRODUCTION

**The Tax Budget is a document required by Ohio Revised Code Section 5705.28 so that the County Budget Commission may set millage rates for taxing entities.**

A school district is required to approve a tax budget for the succeeding year, before January 15 each year and submit it to the County Tax Commission. The Tax Commission will review this document and use it to set millage for the coming year.

Subsequently, the Board of Education passes a resolution authorizing the county to collect the necessary tax levies as determined by the Budget Commission. Then the School District is to certify the levies to the county auditor by April 1st unless a later date is approved by the county.

The Tax Budget is the first step in the budgetary process and is designed only for setting millage by the county budget commission. As part of this process the county will send the school district a Schedule A & B and an Official Certificate of Estimated Resources. The main purpose of these documents is to list the existing levies, the effective millage and assessed property values in each class. In June the Board will be presented with a Temporary Appropriations Measure and generally in September the Board adopts the Permanent Appropriations Measure.

The General Fund budget presented here takes into consideration the most current Five-Year forecast. Differences result in fund groupings. The Bond Retirement Fund numbers are based on the principal and interest due plus any associated fees. The Permanent Improvement Fund is based on the available tax dollars voted for this fund.

The last column on Schedule 1 labeled *Tax Year 2009/ Collection Year 2010 Estimated Gross \$ Amount from Levy* is reduced by the amount equal to the tangible personal property reimbursements to be made by the State. The State of Ohio enacted legislation, HB66, that will eliminate the tax businesses pay on tangible personal property. This effectively eliminates a source of approximately thirty percent of Twinsburg School District's revenues.

All other funds are based on historical numbers only. There are no guarantees that any fund including grant funds will continue at the same dollars into the future. Past results are no indication of future performance. These funds could experience reductions or increases in allocations. Also, the number of grants could decrease or increase depending on the state and federal budgets.

In summary - the millage is set by the County Tax Commission and we make a concerted effort mixed with a little optimism to estimate the amount of tax revenue the school district will receive. This document should not be viewed as a stand-alone document but must be viewed as an integral part of the entire budgetary process.

Martin Aho  
Treasurer  
December 30, 2008