



Strategies For a Safe and Responsible Return

2020-21
School Year



Twinsburg City School District
...where the schools and the communities are one.

TWINSBURG, OHIO

Twinsburg Board of Education Meeting
Revised September 2, 2020

Our Vision

Unwavering Commitment – Unlimited Possibilities

Our Mission

Partnering with the community...

Providing excellent educational programs...

Preparing future-ready students.



Twinsburg City School District
...where the schools and the communities are one.



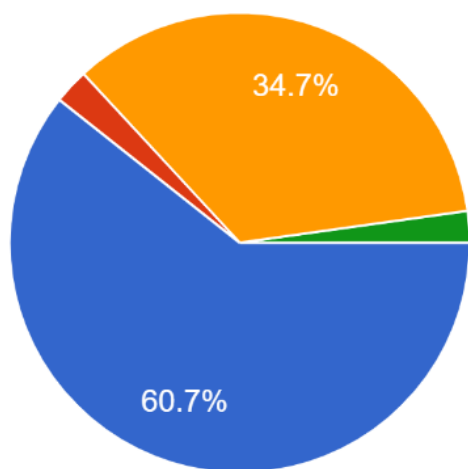


Parent Feedback

* June 2020 Parent Survey Results

Do you intend to send your child(ren) to school on one of our campuses this fall?

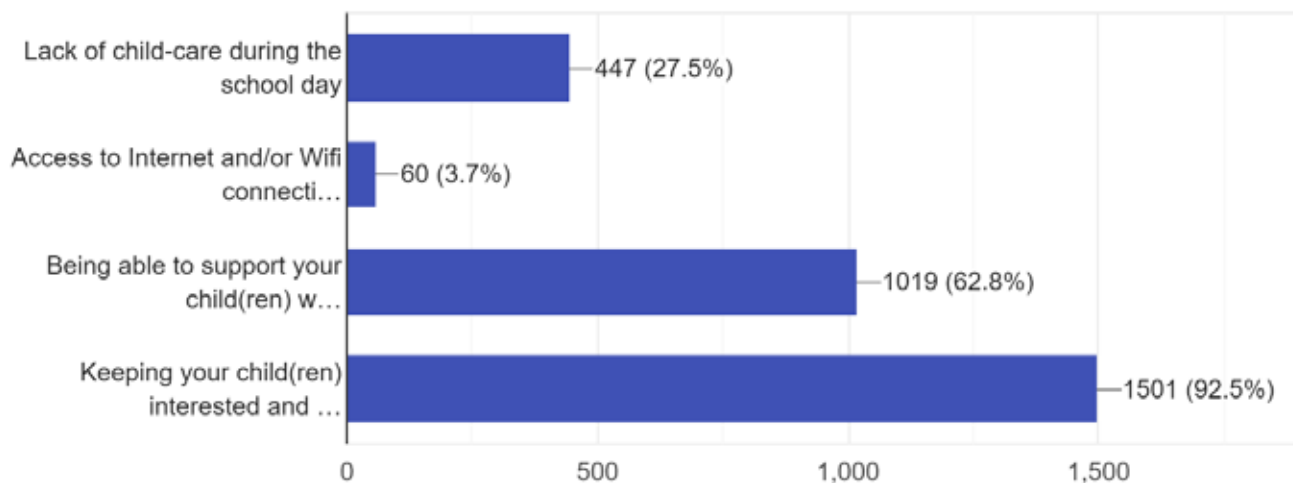
1,711 responses



- Yes
- No
- Uncertain
- I will likely request other accommodations for health reasons

What are your biggest concerns for your child(ren) about the 2020-21 school year if we continue with remote learning?

1,623 responses



- 27.5% Lack of childcare during the school day
- 3.7% Access to Internet and/or Wi-Fi Connection
- 62.8% Being able to support your child(ren) with remote instruction
- 92.5% Keeping your child(ren) interested and engaged in remote learning

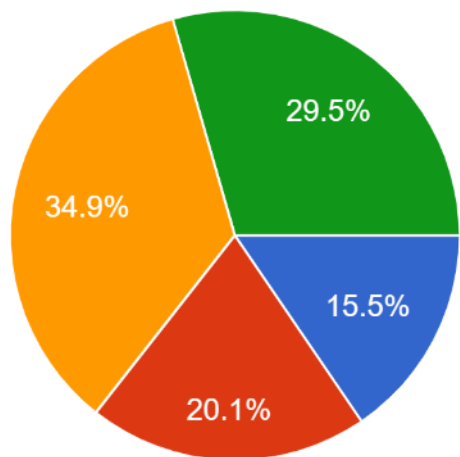


Parent Feedback

* June 2020 Parent Survey Results

If public health officials believe it is safe to allow in-person instruction, would you be comfortable having your **ELEMENTARY** student return to school this fall?

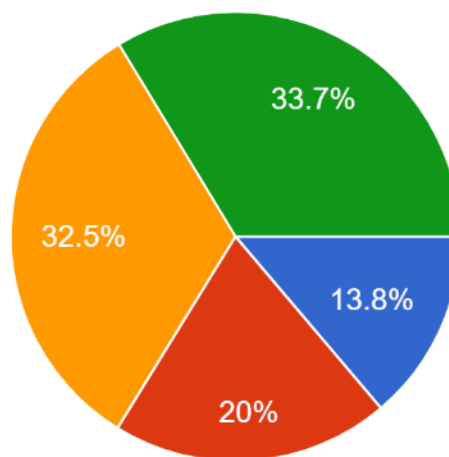
1,222 responses



- Not at all comfortable
- Somewhat comfortable
- Comfortable with concerns
- Comfortable with minimal or no concerns

If public health officials believe it is safe to allow in-person instruction, would you be comfortable having your **MIDDLE SCHOOL** student return to school this fall?

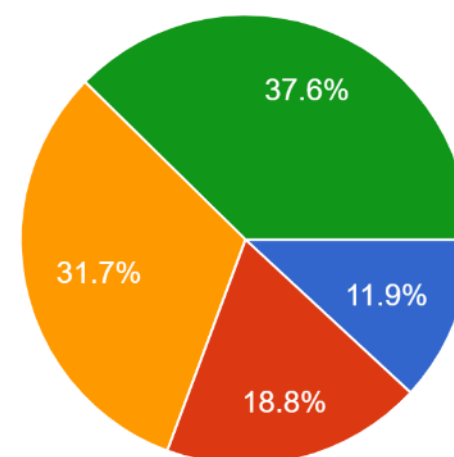
956 responses



- Not at all comfortable
- Somewhat comfortable
- Comfortable with concerns
- Comfortable with minimal or no concerns

If public health officials believe it is safe to allow in-person instruction, would you be comfortable having your **HIGH SCHOOL** student return to school this fall?

1,044 responses



- Not at all comfortable
- Somewhat comfortable
- Comfortable with concerns
- Comfortable with minimal or no concerns

Reopening Considerations



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HEALTH & SAFETY | Personal Protective Equipment, health monitoring, safety protocols

ACADEMICS | Student engagement and options for learning models

VIRTUAL LEARNING | Device access and usage; student and teacher supports

ENGAGEMENT | Communication, coordination, equity and access

SOCIAL EMOTIONAL | Attention to student and staff well-being

OPERATIONS | General guidelines, transportation, food service and visitors

HUMAN RESOURCES | Staffing, recruitment, and employee relations

BUDGET AND FINANCE | Revenue and expenditure projections and tracking

CENTRAL OFFICE OPERATIONS | Safe reopening of school buildings and grounds

LEGISLATIVE AND BOARD POLICY | Applicable policies and legislative regulations

Students at the Center of Our Work



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Parents/Guardians



Technology



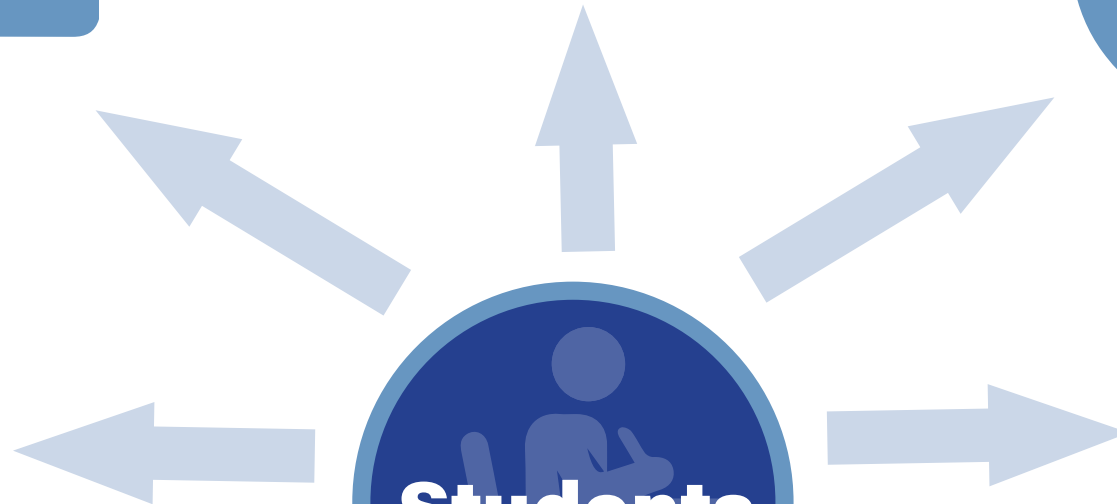
Teachers/Staff



Healthcare Providers



Community



Reopening Plan Recommendations



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Superintendent's recommendations are tentative and can be influenced by a number of factors including:

- Changing health and safety guidelines
- Updated guidance from state and county officials
- Agreements with the District's labor union partners
- Resources available and feasibility of safely reopening schools





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Guiding Principles

EDUCATIONAL - LEARNING

Provide in-person instruction for all attending students as much as possible with high-risk students & families receiving priority placement.

Provide a fully online (virtual) option for PreK-12 students.

Be prepared to return to remote learning at any time due to COVID-19.

HEALTH - SAFETY

We will continue to follow guidance from ODH, ODE, OHSAA and the Summit County Public Health Department.

SOCIAL - EMOTIONAL

Support social learning and interaction to the fullest extent while practicing social distancing.

OPERATIONS

- Financial Resources
- Transportation
- Child Nutrition
- Student Activities
- Family Needs
- Communications
- Facilities and Grounds
- Technology



We Are Prepared



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OPTION

1

On Campus

with Students In-Person and In-Buildings
with Safety Protocols

Be Prepared to Return to Remote Learning
at Anytime Due COVID-19



OPTION

2

Students at Home

Daily Engaging In
Online Learning with our
Twinsburg City School District
Virtual Academy



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Students In-Person and In-Buildings with Safety Protocols

(Including remote learning if the District is required to close)



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GRADE REALIGNMENT - ON CAMPUS

It is our intention to ensure a safe and healthy learning environment for all of our students. This Grade Realignment - On Campus Plan would provide all students in Kindergarten through Grade 6 an opportunity to learn on campus five days a week. Preschool students in our Integrated Preschool Program attend school four (4) half-days a week and our Preschool students enrolled in our Kindergarten Preparatory Program attend school five (5) half-days a week. Students in Grades 7 through 12 would follow a modified period Blue/White Schedule attending classes every other day and engaging in Blended Learning activities while at home. This plan will require the realignment of grade bands on our campuses.

Wilcox Primary School

Preschool and Kindergarten

Samuel Bissell Elementary School

First Grade

Twinsburg Elementary at Twinsburg High School (THS)

Second Grade through Sixth Grade

**Twinsburg Middle School at
George G. Dodge Intermediate School**

Seventh Grade through Ninth Grade

Twinsburg High School at RB Chamberlin

Tenth Grade through Twelfth Grade

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Students In-Person and In-Buildings with Safety Protocols

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CLASSROOMS

Student and Parent/Caregiver Expectations

Parents/Caregivers

- Conduct a student wellness check including temperature prior to sending a student to school. Students with temperatures over 100.4°F should stay home.
- Provide a mask for your Preschool through twelfth grade student to wear.
- Parents must file a medical exemption form if their Kindergarten through twelve grade child cannot wear a mask at school. See your building principal for the form.

Students

- Wearing a mask is required for students in Kindergarten through twelfth grade.
- Preschool students are strongly recommended to wear masks at school.
- Wearing a mask is required when working directly with staff (i.e. one-on-one, small group instruction, etc.)
- Wearing a mask is required when working closely with other students in small groups or lab settings.
- Maintain social distance of six (6) feet or greater from peers whenever possible.
- Obtain a paper towel when entering the room to wipe any residual cleaner before being seated (when age appropriate).
- Students in grades 7-12 will follow a modified period Blue/White schedule, reporting to school every other day. When not in schools, students will engage in Blended Learning activities at home.
- All students must sanitize their hands upon entering classrooms.

Staff Expectations

Certificated & Classified Staff Members

- Staff members will take students' temperatures upon their arrival at school. Students with temperatures at 100.4°F or higher will wait in the Tiger Clinic until parent can pick them up from school.
- Ensure classroom setup of desks provides social distancing for students.
- Wear a mask or face shield at all times.
- Ensure students maintain social distance of six (6) feet or greater whenever possible.
- Provide reminders, issue warnings, contact parents/caregivers, and report repeated violators to the office.
- Eliminate shared classroom materials.
- Keep the classroom door open to maximize airflow and reduce the number of touches to door handles.
- Teachers in grades 7-12 will plan for Blended Learning activities when students learn from home.
- Staff must file a medical exemption form if unable to wear a mask. Forms are available from the H.R. Department.

Custodians/Janitors

- Make sure teachers are provided with all supplies needed daily including hand sanitizer in every classroom.
- Disinfect classrooms between class changes and after school.
- Sanitize restrooms every two (2) hours.

Administration

- Establish health monitoring protocols.
- Ensure classrooms are socially distanced.
- Ensure classrooms are disinfected between classes and after school.
- Ensure supplies are readily available for custodians and teaching staff.

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Students In-Person and In-Buildings with Safety Protocols

(Including remote learning if the District is required to close)



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HALLWAYS, LOCKERS AND COMMON AREAS

Student and Parent/Caregiver Expectations

Parents/Caregivers

- Provide a mask for your Preschool through twelfth grade student to wear in school.
- Provide your student with a water bottle daily as water fountains will not be available for use.

Students

- Wearing a mask is required for all students in Kindergarten through twelfth grade.
- Preschool students are strongly recommended to wear masks at school.
- Upon arrival to school report immediately to your classroom.
- Carry a water bottle as water fountains will not be available for use.
- Follow all signage in the hallways and common areas.
- When possible, stay to the right when traveling down hallways and using stairs and maintain social distance of six (6) feet or greater.
- Follow locker use schedules as provided by staff for buildings who issue lockers.
- Students should bring school supplies and Chromebooks to school in their District issued clear backpack. No other backpacks will be permitted.

Staff Expectations

Certificated & Classified Staff Members

- Supervise hallways and common areas to ensure students are reporting immediately to class and not congregating in hallways or common areas
- Ensure that students maintain social distance of six (6) feet or greater.
- Provide reminders, issue warnings, contact parents/caregivers, and report repeated violators to the office.
- Supervise implementation of locker use schedule to minimize congestion in hallways for buildings who issue lockers.

Custodians/Janitors

- Disinfect common areas based on a schedule provided by school administration. This includes but is not limited to door handles, desks, handrails, toilets, stalls, and sinks.

Administration

- Ensure proper signage is installed in hallways and common areas.
- Ensure supplies are readily available for custodians.
- Provide reminders, issue warnings, contact parents/caregivers, and issue consequences to repeated expectation violators.
- Develop and implement locker use schedules for buildings where lockers are issued to students.
- Implement staggered dismissal times if necessary to maximize social distancing and student safety.

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Students In-Person and In-Buildings with Safety Protocols

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DROPOFF, PICK UP, AND VISITORS

Student and Parent/Caregiver Expectations

Parents/Caregivers

- Conduct a student wellness check including temperature prior to sending a student to school. Students with temperatures over 100.4°F should stay home.
- Provide a mask for your Preschool through twelfth grade student to wear at all times.
- Limit visits to school as much as possible.
- Follow posted guidelines and read all signage whenever entering the building.
- Wearing a mask is required when entering the building.
- All visitors to our District buildings during the school day will have their temperatures taken by a member of our staff. Visitors with temperatures 100.4°F or higher will not be permitted to enter the building.

Students

- Wearing a mask is required for students in Kindergarten through twelfth grade.
- Preschool students are strongly recommended to wear masks at school.
- Report directly to your assigned classroom/area upon arrival to school.
- Maintain social distance of six (6) feet or greater from peers whenever possible in hallways, common areas, offices, etc.

Staff Expectations

Certificated & Classified Staff Members

- Staff members will take students' temperatures upon their arrival at school. Students with temperatures at 100.4°F or higher will wait in the Tiger Clinic until parent can pick them up from school.
- Supervise hallways and common areas to ensure students are reporting immediately to assigned class, not congregating in hallways or common areas and maintaining social distance of six (6) feet or greater.
- Provide reminders, issue warnings, contact parents/caregivers, and report repeated violators to the office.

Custodians/Janitors

- Disinfect common areas based on a schedule provided by school administration. This includes but is not limited to door handles, handrails, toilets, stalls, counters, and sinks.
- Ensure designated doors are propped open at arrival and dismissal.
- Ensure designated doors are locked after arrival and dismissal.

Administration

- Establish health monitoring protocols.
- Ensure adequate supervision is available in bus lots, in parking lots, and in common areas of the building.
- Ensure proper signage is installed in hallways and common areas.
- Ensure supplies are readily available for custodians/janitors.
- Provide reminders, issue warnings, contact parents/caregivers, and issue consequences to repeated violators.
- Ensure designated doors are propped open at arrival and dismissal.
- Ensure designated doors are locked after arrival and dismissal.
- Eliminate parent and community volunteers to ensure safety and health of students and staff.
- Implement staggered dismissal times if necessary to maximize social distancing and student safety.

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Students In-Person and In-Buildings with Safety Protocols

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TRANSPORTATION

Student and Parent/Caregiver Expectations

Parents/Caregivers

- Conduct a student wellness check including temperature prior to sending a student to school. Students with temperatures over 100.4°F should stay home.
- Provide a mask for your Preschool through twelfth grade student. If you cannot provide a mask, the school will provide one.

Students

- Maintain appropriate social distance of six (6) feet or greater while at the bus stop, in bus lots, and while entering the building.
- Sit one per seat on the bus and sit in your assigned seat.
- Wear a mask while riding the bus.
- Remain seated, facing forward while riding the bus.
- Sit in assigned seat.
- Wait for your seat to be called before exiting the school bus.
- All students must sanitize their hands before entering and exiting the bus.

Staff Expectations

Drivers

- Wear a mask at all times.
- Provide reminders to students of bus expectations - 1 per seat, wearing masks, seated facing forward
- Provide reminders, issue warnings, contact parents/caregivers, and report repeated violators to the office.
- Ensure the bus is disinfected following outlined safety protocols.

School/District Administration

- Monitor drop off and dismissal to ensure students do not congregate in groups.
- Provide consequences, including loss of privilege to ride the bus to those who violate rules.
- Establish parking protocols for high school students who wish to drive to school.
- With the assistance of the Twinsburg Police Department, establish traffic flow patterns and communicate this information to parents and staff members.
- * **Please note:** High school students will not be transported except to and from the Cuyahoga Valley Career Center (CVCC).

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Students In-Person and In-Buildings with Safety Protocols

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MEETINGS AND CONFERENCES

Student and Parent/Caregiver Expectations

Parents/Caregivers

- Notify the school of your preference to attend meetings in person, via phone, or using a virtual platform.
- In person meetings should follow appropriate social distancing protocols and it is required masks be worn at all times.
- Conduct a personal health screening prior to coming to a school building and do not come if you are running a fever higher than 100.4°F or showing other symptoms.

Students

- Participate in meetings as requested by parents/caregivers or school staff.
- Follow social distancing protocols.
- Wearing a mask is required for students in Kindergarten through twelfth grade.
- Preschool students are strongly recommended to wear masks at school.

Staff Expectations

Certificated & Classified Staff Members

- When possible, attend meetings from the classroom using video technology.
- Masks are required when attending conferences or meetings.

Custodians/Janitors

- Clean and disinfect conference rooms after meetings or provide materials for cleaning and disinfecting to take place.

Administration

- Provide parents/caregivers with options for in-person, phone, or video conferencing.
- Ensure social distancing guidelines are followed as much as possible when in-person meetings are held.
- Ensure physical space used for meetings allows for social distancing guidelines.
- Notify custodian of meeting room schedule so the room can be sanitized between meetings.

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HEALTH SERVICES

Student and Parent/Caregiver Expectations

Parents/Caregivers

- Conduct a student wellness check including temperature prior to sending a student to school. Students with temperatures over 100.4°F should stay home.
- Provide a mask for your Preschool through twelfth grade student while at school.
- Ensure contact information is up to date in the event the nurse needs to contact home.
- Ensure there are multiple, pre-arranged methods of getting a student home from school should they become ill or exhibit symptoms.
- Ask physician to complete a medical mask exemption form if necessary. Forms are available from principals.

Students

- Use designated entrances and exits to the office.
- Following social distancing protocols of six (6) feet or greater as much as possible when in office.
- Wearing a mask is required for students in Kindergarten through twelfth grade.
- Preschool students are strongly recommended to wear masks at school.
- Wearing a mask is required if a student is determined to have a fever or other symptoms.

Staff Expectations

Nurse/Clinic Staff

- Wear a mask at all times.
- Ensure the workspace is kept clean and sanitized.
- Ensure social distancing protocols of six (6) feet or greater are followed whenever possible.
- Isolate students who are showing symptoms to a separate area (Tiger Clinic) away from other students already in the clinic.
- Ensure the clinic is disinfected immediately following a student entering who is exhibiting symptoms.
- Ensure doors to the clinic are open to minimize use of door handles and to ensure maximum air flow to the area.

Custodians/Janitors

- Disinfect clinic based on schedule provided by school administration. This includes but is not limited to door handles, countertops, seating areas, restrooms, etc.
- Disinfect the isolation area after students who utilize the area have left the building.

Administration

- Install barriers as needed to protect employees working in the clinic.
- Ensure proper signage is installed.
- Ensure regular cleaning and disinfecting takes place in the office area.
- Ensure seating areas are properly socially distanced.
- Ensure the student isolation area is properly supervised when in use.
- Establish a Quarantine Room known as the Tiger Clinic, for students who are ill and are awaiting their parents.

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Students In-Person and In-Buildings with Safety Protocols

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RESTROOMS

Student and Parent/Caregiver Expectations

Parents/Caregivers

- Provide a mask for your Preschool through twelfth grade student to wear while in school.
- Discuss all safety protocols with child(ren) including proper handwashing techniques.

Students

- Wearing a mask is required for students in Kindergarten through twelfth grade.
- Preschool students are strongly recommended to wear masks at school.
- Follow all signage in the hallways, common areas and restrooms.
- When possible, stay to the right when traveling down hallways to get to restrooms.
- Maintain social distance of six (6) feet or greater.

Staff Expectations

Certificated & Classified Staff Members

- Assist in supervision of restrooms, hallways, and common areas between classes.
- Provide reminders, issue warnings, contact parents/caregivers, and report repeated violators to the office.
- Ensure students maintain social distance of six (6) feet or greater

Custodians/Janitors

- Disinfect restrooms every two (2) hours or more based on schedule provided by school administration. This includes but is not limited to door handles, toilets, stalls, and sinks.

Administration

- Ensure proper signage is installed in hallways, common areas and restrooms.
- Ensure supplies are readily available for custodians/janitors.
- Provide reminders, issue warnings, contact parents/caregivers, and issue consequences to repeated violators.
- Provide supervision of restrooms to ensure limited numbers of students are in restrooms at the same time.
- Implement measures such as closing sinks or urinals when necessary to allow for appropriate social distancing.
- Establish a schedule for class restroom breaks.

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Students In-Person and In-Buildings with Safety Protocols

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FOOD SERVICES

Student and Parent/Caregiver Expectations

Parents/Caregivers

- Provide a mask for your Preschool through twelfth grade student to wear while at school.
- Limit visits to school as much as possible including visits to drop off forgotten lunches.

Students

- Students in Kindergarten through the twelfth grade are required to wear masks before and after they eat their meal.
- Wash hands with soap and water or use hand sanitizer before eating any food.
- Breakfast and lunch will be eaten in classrooms per the lunch schedule provided by the building principal.
- Sit in designated seats.
- Follow guidelines for restroom use during lunch periods.
- If bringing a packed lunch, bring your lunch with you during the designated lunch period.
- Maintain social distance of six (6) feet or greater while eating breakfast or lunch.
- Elementary students should practice social distance of six (6) feet or greater and play in designated play zones during outdoor recess.

Staff Expectations

Certificated & Classified Staff Members

- Supervise designated eating areas to ensure students are properly socially distanced.
- Provide reminders, issue warnings, contact parents/caregivers, and report repeated violators to the office.
- Wear a mask at all times.
- Monitor and issue passes for bathroom use during lunch time.
- Use staggered dismissal to ensure social distancing at the end of lunch.

Custodians/Janitors

- Disinfect restrooms and classrooms between lunches. This includes but is not limited to door handles, handrails, toilets, stalls, and sinks.
- Remove trash from receptacles following each breakfast and lunch shift.

Cafeteria Staff

- Wear masks at all times.
- Clean and disinfect preparatory areas between breakfast and lunches.
- Serve all food to students in classrooms. (Students will not self-serve items as they have in the past.)
- Sanitize carts used to deliver meals to classrooms.

Administration

- Ensure enough supervision is provided to maintain proper social distance of six (6) feet or greater.
- Ensure supplies are readily available for custodians/janitors.
- Provide reminders, issue warnings, contact parents/caregivers, and issue consequences to repeated violators.
- Provide reminder to parents about food allergies and the need to be aware of the potential allergic reactions of other children.

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Students In-Person and In-Buildings with Safety Protocols

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OFFICE

Student and Parent/Caregiver Expectations

Parents/Caregivers

- Conduct a personal health screening prior to coming to a school building and do not come if you are running a fever higher than 100.4°F or showing other symptoms.
- Wearing a mask is required for students in Kindergarten through twelfth grade.
- In-person office visits should follow appropriate social distance of six (6) feet or greater.
- All visitors to our schools must wear masks at all times.

Students

- Use designated entrances and exits to the office.
- Follow social distance protocols of six (6) feet or greater as much as possible when in office.
- Wearing a mask is required for students in Kindergarten through twelfth grade.
- Preschool students are strongly recommended to wear masks at school.

Staff Expectations

Certificated & Classified Staff Members

- Wearing a mask is required at all times.
- Follow social distancing protocols of six (6) feet or greater.

Office Staff

- Monitor and control the number of people in the office at any one time.
- Ensure social distance of six (6) feet or greater is followed as much as possible when in-person meetings are held.
- Wearing a mask is required at all times.

Custodians/Janitors

- Disinfect office based on schedule provided by school administration. This includes but is not limited to door handles, countertops, seating areas, desks, restrooms, etc.

Administration

- Install barriers to protect employees working in the main office.
- Eliminate community and parent volunteers to ensure safety of all students.
- Ensure proper signage is installed in the office and leading into the office.
- Ensure regular cleaning and disinfecting takes place in the office area.

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Students In-Person and In-Buildings with Safety Protocols

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REMOTE LEARNING

(If state or local regulations require a school closure, we would shift into remote learning.)

Student and Parent/Caregiver Expectations

Parents/Caregivers

- Monitor student progress on coursework.
- Following the “school schedule” is necessary to keep routines in place for students while working from home.
- Communicate questions and concerns immediately to staff.

Students

- Following a regular “school schedule” is necessary to keep routines in place for students while working from home.
- Communicate questions and concerns immediately to teachers.
- Participate in virtual sessions with teachers as scheduled.
- Watch lessons provided by teachers and complete assignments according to timelines.

Staff Expectations

Teachers/Assistants

- Create interactive lessons that are engaging for students using a variety of strategies.
- Follow the school/class schedule established by the Building Principal.
- Be available for office hours, one session will be available in the morning and one in the afternoon.
- Use Google Classroom as the platform for all assignments, links to resources, etc.
- Grade work in a timely manner and provide feedback to students on assignments.

Technology Department

- Provide help desk assistance when technology issues occur.

Administration

- Ensure each student has a device at home.
- Monitor and assist teachers in the delivery of content for students.
- Implement appropriate grading procedures and work from home guidelines for teachers.

2

Students at home daily engaging in online learning with our TWINSBURG CITY SCHOOL DISTRICT VIRTUAL ACADEMY



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TWINSBURG CITY SCHOOL DISTRICT VIRTUAL ACADEMY

Given the current pandemic, we realize our parents may desire a virtual/remote learning platform. The Twinsburg City School District Virtual Academy will provide students with high-quality distance learning opportunities taught by Twinsburg City School District educators for the duration of the 2020-21 school year. Instruction will integrate the learning standards appropriate for your child's grade level. Students may continue to participate in athletics and extra-curricular activities. Students enrolled in the Twinsburg City School District Virtual Academy will continue on that learning path during a school closure.





Board of Education

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www.twinsburg.k12.oh.us

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