

Minutes of REGULAR Meeting

May 06, 2020

The Twinsburg City School District Board of Education met in REGULAR session on the above date at 7:00 p.m. The Meeting was convened in a Virtual Setting due to health and safety concerns attributed to the COVID-19 pandemic. The following Board Members were present: Mr. Curtis (President) Mrs. Davis (Vice-President), Mrs. DeFabio, Mr. Felber, and Mrs. Gordon. In attendance were Superintendent Powers, Treasurer Aho, and Business Manager Welker. Recordings of the Board of Education meeting are made as part of the official record and are kept at the Board Office. Video recordings and Board approved Minutes are available on the District's web site. Mr. Curtis, presiding, called the meeting to order.

Mr. Felber moved and Mrs. DeFabio seconded that the Twinsburg Board of Education adopt resolutions 20-166 to 20-167.

20-166 Employment

That the Twinsburg Board of Education accepts the Certificated/Licensed Personnel and/or contract recommendations detailed in the attached Exhibit as per the dates, terms, and other applicable conditions specified, pending satisfactory ORC background check.

CONTRACTS		Certificated Staff Recommendations			
Name	Position	Bldg.	Rate	Effective	Notes
Carper, Haley	Speech Language Pathologist	Dodge	\$26.50/hr.	4/16/20	One (1) hour paid at the teacher stipend rate for attending an after-hours IEP meeting. This is a General Fund expenditure.
Flanagan-Gadson, Debra	Intervention Specialist	Dodge	\$26.50/hr.	4/16/20	One (1) hour paid at the teacher stipend rate for attending an after-hours IEP meeting. This is a General Fund expenditure.
Jackson, Sarah	Teacher	Dodge	\$26.50/hr.	4/16/20	One (1) hour paid at the teacher stipend rate for attending an after-hours IEP meeting. This is a General Fund expenditure.
Kelly, Kurt	Teacher	THS	\$26.50/hr.	4/27/20 – 9/15/20	Provide home instruction for a student during the 19/20 and 20/21 school year; not to exceed five (5) hrs. per week for a total of eighty-eight (88) hours. This is a General Fund expenditure.

20-167 Employment

That the Twinsburg Board of Education accepts the Classified Personnel and/or contract recommendations detailed in the attached Exhibit as per the dates, terms, and other applicable conditions specified, pending satisfactory ORC background check.

CONTRACTS		Classified Staff Recommendations			
Name	Position	Bldg.	Rate	Effective	Notes
Fodor, Danette	Administrative Assistant	THS	Hourly rate per negotiated agreement	4/29/20 - 4/30/20	Twelve (12) hours for necessary work performed at THS during "Stay at Home Order".
Veenhuis, Mary	Administrative Assistant	THS	Hourly rate per negotiated agreement	4/29/20	Two (2) hours for necessary work performed at THS during "Stay at Home Order".

*Ayes: Mr. Curtis, Mrs. Davis, Mrs. DeFabio, Mr. Felber, and Mrs. Gordon.
The Board President declared the motions approved.*

20-168 COVID-19 – Distance Learning

Mrs. Davis moved and Mrs. Gordon seconded that the Twinsburg Board of Education approves the following resolution:

WHEREAS, on Monday, March 9, 2020, Governor Mike DeWine issued Executive Order 2020-01D Declaring a State of Emergency concerning COVID-19 to help contain the spread of the disease; and

WHEREAS, on Thursday, March 12, 2020, Ohio Department of Health Director Amy Acton, MD, MPH, issued an Order banning mass gatherings bringing together more than one hundred (100) or more persons in a single room or single space at a time in Ohio in order to prevent the spread of COVID-19 in the State of Ohio such as at/in an auditorium, stadium, arena, large conference room, meeting hall, theater, or any other confined indoor or space, and subsequently amended the order first to limit such gatherings to no more than fifty (50) persons, and then indicated that Ohioans should comply with the federal government's recommendation that no more than ten (10) people gather; and

WHEREAS, ODH Director Acton further stated that "For the purpose of clarity, a mass gathering does not include normal operations at airports, bus and train stations, medical facilities, libraries, shopping malls and centers, or other spaces where 100 or more persons may be in transit. It also does not include typical office environments, schools, restaurants, factories, or retail or grocery stores where large numbers of people are present, but it is unusual for them to be within arm's length of one another;" and

WHEREAS, on Thursday, March 12, 2020, Governor DeWine announced that due to the ongoing COVID-19 crisis, he has ordered the closure of all Kindergarten through 12th grade schools to students for a period of three (3) weeks effective at the end of the school day on Monday, March 16, 2020, through Friday April 3, 2020; and

WHEREAS, on March 30, 2020, Governor DeWine extended the school closure through May 1, 2020; and

WHEREAS, on April 20, 2020, Governor DeWine extended the school closure through the remainder of the 2019/2020 school year; and

WHEREAS, during this extended period of closure, Governor DeWine has indicated that schools should work to provide education through alternative means; and

WHEREAS, Ohio law requires districts to be "open for instruction with pupils in attendance, including scheduled classes, supervised activities, and approved education options" each school year for a minimum of 455 hours for half-day kindergarten, 910 hours for all-day kindergarten and grades 1-6, and 1001 hours for grades 7-12 between July 1 and June 30 of each school year; and

WHEREAS, Ohio law presently does not adjust minimum hours for periods of ordered closures but permits districts to exceed the statutory maximum of three days' worth of hours so long as the make-up hours are to provide for making up any number of hours schools were closed in the 2019-2020 school year in compliance with" the Order; and

WHEREAS, Ohio Revised Code Section 3313.482 and Board Policy 8210 – *School Calendar* permits a board of education to adopt a plan to require students to access and complete classroom lessons posted on the District's web portal or web site in order to make up hours in that school year on which it is necessary to close schools for disease epidemic, hazardous weather conditions, law enforcement emergencies, inoperability of school buses or other equipment necessary to the school's operation, damage to a school building, or other temporary circumstances due to utility failure rendering the school building unfit for school use up to a maximum of the number of hours that are the equivalent of three school days; and

WHEREAS, in an effort to honor the Governor's request to keep learning in place and to satisfy the minimum hour requirements, the Board of Education desires to approve alternative at-home distant learning opportunities that are meaningful and engaging for the period of school closure due to the COVID-19 pandemic including but not limited to blizzard bag options and virtual learning opportunities.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Education of the Twinsburg City School District that the Emergency Closure – Alternative At-Home Instructional/Distance Learning Plan that has been developed and presented by the Superintendent and that includes but is not limited to a reliable method of tracking student attendance and engagement and provides a viable option for students who do not have devices or internet access or students who have limitations on their ability to participate is hereby approved.

BE IT FURTHER RESOLVED, that the Emergency Closure – Alternative At-Home Instructional/Distance Learning Plan is intended to comply with R.C. § 3313.482 to address make-up hours and is further intended to provide for making up any number of hours schools were closed in the 2019-2020 school year in compliance with” the school closure order and to satisfy requirements for continuation of operations during extended school closures.”

BE IT FURTHER RESOLVED, that the Board provides its full support of its administrators, teachers, and support staff and greatly appreciates the considerable time and effort they are devoting to this ever-changing situation to ensure our students’ education continues.

BE IT FURTHER RESOLVED, that it is hereby found and determined that all formal action of this Board concerning and/or relating to the adoption of this Resolution was taken in an open meeting of this Board and that all deliberations of this Board and any of its committees that resulted in such formal action were in meetings open to the public and in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

*Ayes: Mr. Curtis, Mrs. Davis, Mrs. DeFabio, Mr. Felber, and Mrs. Gordon.
The Board President declared the motion approved.*

20-169 COVID-19 – Distance Learning

Mr. Felber moved and Mrs. DeFabio seconded that the Twinsburg Board of Education approves the following resolution:

WHEREAS, on Monday, March 9, 2020, Governor Mike DeWine issued Executive Order 2020-01D Declaring a State of Emergency concerning COVID-19 to help contain the spread of the disease; and

WHEREAS, on Thursday, March 12, 2020, Governor Mike DeWine announced that due to the ongoing COVID-19 crisis, he planned to close all Kindergarten through 12th grade schools to students for a period of three (3) weeks effective at the end of the school day on Monday, March 16, 2020, through Friday April 3, 2020; and

WHEREAS, Governor DeWine also announced that during the extended period of closure, school districts should work to provide education through alternative means, school district leadership may make decisions on whether to use their school buildings, and staff members should continue to report to school as directed by school district administrators; and

WHEREAS, on March 14, 2020, the Director of the Ohio Department of Health (“ODH Director Acton”) officially issued an Order closing schools to students for a period of three weeks, which subsequently was extended twice such that schools are now closed to students through the end of the 2019-2020 school year; and

WHEREAS, on March 22, 2020, ODH Director Acton issued a Stay at Home Order which is in effect from March 24, 2020, through April 6, 2020 (which was subsequently extended to May 1, 2020), and, among other things, orders the cessation of all Non-essential business and operations except for “Minimum Basic Operations;” and

WHEREAS, the Stay at Home Order, however, states that the provision of K-12 education is an Essential Business and/or Operation that can continue; in particular, ODH Director Acton’s Order states that “Educational institutions-including public and private K-12 schools...-for purposes of facilitating distance learning,...or performing essential functions, provided that social distancing of six-feet per person is maintained to the greatest extent possible [are Essential Businesses and Operations];” and

WHEREAS, on March 27, 2020, Am. Sub. H.B. No. 197 (“H.B. 197”) was enacted, and includes temporary legislative changes that impact public schools in response to the COVID-19 crisis; said changes are directed to remain in effect until the end of the Governor DeWine’s Declared State of Emergency or December 1, 2020 (whichever comes first); and

WHEREAS, H.B. 197 permits a board of education to elect not to conduct evaluations of district employees, including teachers, administrators, or a superintendent for the 2019-2020 school year, if the board determines that it would be impossible or impracticable to do so; and

WHEREAS, H.B. 197 also provides that if a board of education elects not to evaluate an employee for the 2019-2020 school year, the employee may not be penalized for the purpose of reemployment for lack of an evaluation, but expressly states that H.B. 197 does not preclude a board of education from using an evaluation completed prior to ODH Director Acton’s closure order in employment decisions; and

WHEREAS, H.B. 197 prohibits the use of the value-added progress dimension from the 2019-2020 school year to measure student learning for teacher performance evaluations; and

WHEREAS, H.B. 197 implicitly encourages school boards to collaborate with any bargaining organization representing its employees in determining whether to complete evaluations for the 2019-2020 school year; and

WHEREAS, considering the COVID-19 crisis and the need to focus on providing Twinsburg's students with quality and seamless education through alternative means, the Board of Education desires to temporarily suspend the evaluation procedures for teachers and counselors in accordance with the procedures and criteria set forth in the Memorandum of Understanding developed by the Administration and Twinsburg Education Association ("Association").

NOW, THEREFORE, BE IT RESOLVED, the Board of Education determines that in light of the COVID-19 crisis and to the extent teacher and counselor evaluations were not completed before March 14, 2020, it is impossible and/or impracticable to conduct teacher evaluations for the 2019-2020 school year, except as set forth in the Memorandum of Understanding developed and executed by the Administration and Association.

BE IT FURTHER RESOLVED, that to the extent evaluations were not completed before March 14, 2020, the Board of Education elects not to conduct teacher and evaluations for the 2019-2020 school year, except as set forth in the Memorandum of Understanding developed and executed by the Administration and Association, because it is impossible and/or impracticable to do so.

BE IT FURTHER RESOLVED, that the Board of Education adopts the Memorandum of Understanding developed and executed by the Administration and Association, which includes the procedures and criteria that will govern whether administrators will complete teacher evaluations for the 2019-2020 school year, and specifically acknowledges, in relevant part that: 1) Evaluations shall be completed during the 2019-2020 school year for each teacher and counselor who is subject to an evaluation under Article 11 of the Negotiated Agreement, if all required observations, walk-throughs, and extended walk-throughs were completed by March 16, 2020; 2) Evaluations shall be completed for the 2019-2020 school year for each teacher and counselor who is subject to an evaluation under Article 11 of the Negotiated Agreement, if all required observations were completed prior to March 16, 2020, provided the administrator and teacher/counselor determine to complete such evaluation; 3) Evaluations shall not be completed during the 2019-2020 school year for each teacher and counselor who is subject to an evaluation under Article 11 of the Negotiated Agreement, if all required observations were not completed prior to March 16, 2020 – such teachers and counselors shall be deemed "COVID Exempt" for the 2019-2020 school year as it is impossible or impracticable to complete such evaluations during the 2019-2020 school year; and 4) In the event a teacher or counselor was on an improvement plan for the 2019-2020 school year under Article 11 of the Negotiated Agreement, said plan will continue for the 2020-2021 school year.

BE IT FURTHER RESOLVED, that the Board of Education incorporates the Memorandum of Understanding (developed and executed by the Administration and Association) by reference herein as if fully set forth herein, including any amendments thereto.

BE IT FURTHER RESOLVED, that the Board of Education's above-detailed determination does not preclude it from using an employee's evaluation completed prior to March 14, 2020 or completed in accordance with the terms of the Memorandum of Understanding, for purposes of employment decisions involving a teacher or counselor, including, but not limited to determining eligibility for reemployment and disciplinary actions.

BE IT FURTHER RESOLVED, that the Board of Education's above-detailed determination shall not impact employment decisions made in future school years with respect to teachers or counselors.

BE IT FURTHER RESOLVED, that it is hereby found and determined that all formal action of this Board concerning and/or relating to the adoption of this Resolution was taken in an open meeting of this Board and that all deliberations of this Board and any of its committees that resulted in such formal action were in meetings open to the public and in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

*Ayes: Mr. Curtis, Mrs. Davis, Mrs. DeFabio, Mr. Felber, and Mrs. Gordon.
The Board President declared the motion approved.*

Mrs. DeFabio moved and Mrs. Davis seconded that the Twinsburg Board of Education adopt resolutions 20-170 to 20-177.

20-170 Donation

That the Twinsburg Board of Education accepts a donation from Jersey Mike's Subs, 8870 Darrow Road, Twinsburg, Ohio, 44087, valued at \$1,410.00. Jersey Mike's provided lunches for the TCSD Meal Drop Program the week of April 28th 2020

20-171 Agreement – Charter Buses DC Trip

That the Twinsburg Board of Education approves the contract with Lakefront Lines – Cleveland, 13315 Brookpark Road, Cleveland, OH 44142, for charter bus services for the Spring 2021 Washington DC Trip, per the terms and conditions set forth in the Agreement.

20-172 Agreement PD for Subs

That the Twinsburg Board of Education approves to compensate current Renhill substitute teachers, who have subbed in the District during the current 2019/2020 school year, their daily rate for professional development and training on the Google platform (i.e. Classroom, Meet, Docs, etc.). All modules and training must be completed in their entirety to receive payment. Payment for training shall not exceed 3 days at a rate of \$105 per day

20-173 Agreement – Patti Koslo

That the Twinsburg Board of Education approves a contract with Patricia Koslo, 1169 Berkshire Drive, Macedonia, OH 44056, for communication consulting services for the period of July 1, 2020 to June 30, 2021 at a rate of \$60 per hour not to exceed 1,000 hours. This is a General Fund expenditure

20-174 Agreement – Revere Schools

That the Twinsburg Board of Education approves the Superintendent's Agreement for Free Attendance with the Twinsburg City School District for three (3) students, residing in the Revere Local School District for reasons deemed appropriate from April 28, 2020 through the remainder of the 2019/2020 school year.

20-175 Job Description

That the Twinsburg Board of Education approves the Job Description for the Coordinator of College and Career Readiness.

20-176 Agreement – Security at Graduation

That the Twinsburg Board of Education approves up to three (3) deputies from the Portage County Sheriff's Office to provide security at the Twinsburg High School Virtual Commencement Ceremony Program on Sunday, May 31, 2020 at the Midway Drive-In Theater, in Ravenna, OH. Deputies will be compensated at the rate of \$35 per hour and will work a minimum of four (4) hours each that evening.

20-177 Refund Spring Sports Fees

That the Twinsburg Board of Education approves the reimbursement/refund of Spring Sports Pay-to-Participate Fees for the 2019/2020 school year. This reimbursement/refund is necessary due to the cancellation of all Spring Sports which was caused by the COVID-19 pandemic and school closure.

*Ayes: Mr. Curtis, Mrs. Davis, Mrs. DeFabio, Mr. Felber, and Mrs. Gordon.
The Board President declared the motions approved.*

20-178 Adjust School Calendar due to Covid

Mr. Felber moved and Mrs. DeFabio seconded that the Twinsburg Board of Education approves the revised school calendar for 2019/2020 school year which was originally approved on January 9, 2019, adjusting the last student day from Tuesday, June 2, 2020 to Friday, May 22, 2020. This adjustment is being made due to the current school closure caused by the COVID-19 pandemic. See page 166

*Ayes: Mr. Curtis, Mrs. Davis, Mrs. DeFabio, Mr. Felber, and Mrs. Gordon.
The Board President declared the motion approved.*

20-179 Third Grade Assessment

Mrs. Gordon moved and Mrs. Davis seconded that the Twinsburg Board of Education approves the following resolution:

WHEREAS Ohio Revised Code Section 3301.0711, as amended by Senate Bill 216 enacted by the 132nd Ohio General Assembly, authorized a school district to administer third grade English Language Arts or Mathematics, or both, in a paper format in any given school year; and

WHEREAS it is the desire of the Twinsburg Board of Education for its grade three students to take the English Language Arts assessment in said paper format; and

BE IT FURTHER RESOLVED that if any student whose individualized education program or plan developed under Section 504 of the "Rehabilitation Act of 1973," 87 Stat. 355, 29 U.S.C. 794, as amended, specified that taking the assessment in an online format is an appropriate accommodation for the student, then that student may take the assessment in an online format; and

BE IT FURTHER RESOLVED that the Superintendent of Schools is hereby authorized and directed to submit a copy of this resolution to the Ohio Department of Education in accordance with Ohio Revised Code Section 3301.0711.

*Ayes: Mr. Curtis, Mrs. Davis, Mrs. DeFabio, Mr. Felber, and Mrs. Gordon.
The Board President declared the motions approved.*

20-180 Bus Purchase

Mr. Felber moved and Mrs. DeFabio seconded that the Twinsburg Board of Education approves the School Bus Purchase Program Award Acceptance and Statement of Assurances document. This document allows the District to accept a bus grant in the amount of \$24,567.79 towards the purchase of a new school bus. The new school bus must be purchased by September 30, 2021. The funds will be applied to the Permanent Improvement Fund.

*Ayes: Mr. Curtis, Mrs. Davis, Mrs. DeFabio, Mr. Felber, and Mrs. Gordon.
The Board President declared the motion approved.*

20-181 Contract – BCS Phone System

Mrs. Davis moved and Mrs. DeFabio seconded that the Twinsburg Board of Education approves the agreement for the purchase of a VoIP phone system from Business Communication Specialists ("BCS"), 162 Main Street, Wadsworth, OH 44281, in the amount of \$215,226.24 and pursuant to the terms and conditions of the agreement. This is a Permanent Improvement Fund expenditure.

*Ayes: Mr. Curtis, Mrs. Davis, Mrs. DeFabio, Mr. Felber, and Mrs. Gordon.
The Board President declared the motion approved.*

20-182 Contract – THS Auditorium Lighting

Mrs. Davis moved and Mr. Felber seconded that the Twinsburg Board of Education approves the purchase of the Twinsburg High School Auditorium Lighting System from Vincent Lighting Systems, 6161 Cochran Rd, Ste. D, Solon, OH 44139, in the amount of \$41,745.00. This is a Permanent Improvement Fund expenditure.

20-183 TABLE until next Meeting – THS Auditorium Lighting

Mr. Felber moved and Mrs. Gordon seconded that the Twinsburg Board of Education TABLE the above motion until the next regularly scheduled Board Meeting (May 20, 2020).

*Ayes: Mr. Curtis, Mrs. Davis, Mrs. DeFabio, Mr. Felber, and Mrs. Gordon.
The Board President declared the motion approved.*

20-184 OSC Demand Response Program

Mrs. Davis moved and Mrs. Gordon seconded that the Twinsburg Board of Education approves the agreement with CPower Energy Management, 1001 Fleet Street, Suite 400, Baltimore, MD 21202, to participate in the Ohio Schools Council Demand Response Program pursuant to the terms and conditions of the agreement.

*Ayes: Mr. Curtis, Mrs. Davis, Mrs. DeFabio, Mr. Felber, and Mrs. Gordon.
The Board President declared the motion approved.*

20-185 EXECUTIVE SESSION

Mr. Curtis moved and Mrs. Davis seconded that the Twinsburg Board of Education meet in Executive Session at 8:31 p.m. to employment and compensation of public employees, as per Board of Education Policy #0166 (A) and to discuss specialized details of security arrangements and emergency response protocols where disclosure might reveal information that could jeopardize the District's security, as Per Board of Education Policy #0166 (G).

*Ayes: Mr. Curtis, Mrs. Davis, Mrs. DeFabio, Mr. Felber, and Mrs. Gordon.
The Board President declared the motion approved.*

The Board reconvened from Executive Session at approximately 10:49 p.m.

The following members were present:

Mr. Curtis, Mrs. Davis, Mrs. DeFabio, Mr. Felber, and Mrs. Gordon.

20-186 Adjournment

Mr. Curtis moved and Mr. Felber seconded that the Twinsburg Board of Education adjourn at 9:50 p.m.

*Ayes: Mr. Curtis, Mrs. Davis, Mrs. DeFabio, Mr. Felber, and Mrs. Gordon.
The Board President declared the meeting adjourned.*

President of the Board

Treasurer

Twinsburg City School District 2019-2020

August 2019						
Su	M	T	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	★	22	23	24
25	26	27	28	29	30	31

September 2019						
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29	30					

October 2019						
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27	28	29	30	31		

November 2019						
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					1	2
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24	25	26	27	28	29	30

December 2019						
Su	M	T	W	Th	F	Sa
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

January 2020						
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26	27	28	29	30	31	

February 2020						
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23	24	25	26	27	28	29

March 2020						
Su	M	T	W	Th	F	Sa
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	★	31				

April 2020						
Su	M	T	W	Th	F	Sa
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26	27	28	29	30		

May 2020						
Su	Mo	Tu	We	Th	Fr	Sa
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17	18	19	20	21	★	23
24	25	26	27	28	29	30

June 2020						
Su	Mo	Tu	We	Th	Fr	Sa
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14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

July 2020						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Teacher Work/Records Day
 No School for Students

Staff Report
 No School for Students

No School

School Begins/Ends

End of Quarter

August 2019

19 - ½ Teacher Work/Records Day
 ½ Professional Meeting Day
 20 - Data Day - No Students
 21 - Students 1st Day of School

September 2019

2 - Labor Day - No School
 29-Oct 1 - Rosh Hashanah
 30 - Data Day - No Students

October 2019

8-9 - Yom Kippur
 9 - Curriculum Day - No School
 11 - NEOEA Day - No School
 18 - End of 1st Quarter

November 2019

5 - Election Day/Professional Meeting Day
 27-29 - Thanksgiving Holiday

December 2019

22-30 - Chanukah
 20 - End of 2nd Quarter
 23-Jan 3 - Winter Break - No School

January 2020

6 - ½ Teacher Work/Records Day
 ½ Professional Meeting Day
 7 - School Resumes
 20 - MLK Day - No School

February 2020

14 - No School
 17 - President's Day - No School

March 2020

13 - End of 3rd Quarter
 23-27 - Spring Break
 30 - School Resumes

April 2020

10 - Good Friday - No School
 8-16 - Passover
 12 - Easter
 13 - No School
 14 - Data Day - No Students
 15 - School Resumes

May 2020

22 - Last Day for Students

June 2020

3 - Teacher Work/Records Day

1st Quarter - 42 days
2nd Quarter - 42 days
3rd Quarter - 47 days
4th Quarter - 43 days

Minutes of REGULAR Meeting

May 06, 2020
