

The Twinsburg City School District Board of Education met in REGULAR session on the above date at the Twinsburg Government Center in Council Chambers, 10075 Ravenna Rd, Twinsburg, Ohio, at 7:00 p.m. The following Board Members were present: Mr. Cellura (President), Mr. Curtis, Mrs. Davis, Mrs. DeFabio, and Mr. Felber (Vice-President). Recordings of the Board of Education meeting are made as part of the official record and are kept at the Board Office. Video recordings and Board approved Minutes are available on the District's web site. Mr. Cellura, presiding, called the meeting to order.

NOTE: A moment of silence was observed at the February 7, 2018 Board Meeting for the passing of long-time employee and THS head custodian Kenny Piechowiak.

The Twinsburg City School District celebrated George G. Dodge Intermediate School's designation as an "Ohio School to Watch/National Forum School to Watch". Special proclamations and accolades were presented to Mr. Reggie Holland, Mrs. Iwanda Huggins, Ms. Julianne Walker and the George G. Dodge Intermediate School staff and students by:

Nick Ciofani, Legislative Aide to US Congressman David Joyce
 Representative Kristina Roegner, Ohio House of Representatives
 Board President, Matt Cellura, on behalf of Senator Frank LaRose, Ohio Senate
 Lisa Woods, Ohio State Board of Education
 Mayor Ted Yates, City of Twinsburg
 Reminderville Council Walt Hoffmann, on behalf of Mayor Sam Alonso and
 Village Council
 Board President, Matt Cellura, on behalf of the Twinsburg Township Trustees
 Board President, Matt Cellura, on behalf of Laura Leonard, Twinsburg Public Library
 Waitman Hager, Twinsburg Support Staff Association (TSSA)
 Nora Suder-Riley, Twinsburg Education Association (TEA)

18-095 **Recess**

Mr. Cellura moved and Mr. Felber seconded that the Twinsburg Board of Education take a ten minute recess at 7:44 to thank our guests for the proclamations they presented to G.G. Dodge Intermediate School for its designation as Ohio School to Watch/National School to Watch.

Ayes: Mr. Cellura, Mr. Curtis, Mrs. Davis, Mrs. DeFabio and Mr. Felber.
 The Board President declared the motion approved.

The Board reconvened from Recess at approximately 7:52 p.m.

The following members were present:

Mr. Cellura, Mr. Curtis, Mrs. Davis, Mrs. DeFabio, and Mr. Felber.

18-096 **Minutes**

Mr. Curtis moved and Mrs. Davis seconded that the Twinsburg Board of Education approves the Minutes for the following meetings:

Regular Meeting: February 07, 2018

*Ayes: Mr. Cellura, Mr. Curtis, Mrs. Davis, Mrs. DeFabio and Mr. Felber.
The Board President declared the motion approved.*

Mr. Felber moved and Mrs. Davis seconded that the Twinsburg Board of Education adopt resolutions 18-097 to 18-100.

18-097 Employment

That the Twinsburg Board of Education accepts the Certificated/Licensed Personnel and/or contract recommendations detailed in the attached Exhibit as per the dates, terms, and other applicable conditions specified, pending satisfactory ORC background check.

LEAVE OF ABSENCE		Certificated Staff Recommendations			
Name	Position	Bldg.	Effective	Days	Notes
Kocsis, Sandra	Teacher	Bissell	4/19/18 – 4/20/18	2 days	Unpaid leave per the approval of the Superintendent
Thomas, Brandy	Teacher	THS	4/16/18 – 5/25/18	30 days	FMLA concurrent with sick leave
Vilcheck, Christine	Teacher	Dodge	2/13/18 – 2/23/18	8 days	FMLA concurrent with sick leave
Wozniak, Susan	Teacher	Wilcox	11/14/17 – 2/09/18	48 days	FMLA concurrent with sick leave. Correction to FMLA approved on 11/1/17.

SUBSTITUTES		Certificated Staff Recommendations		
Name	Certification/Licensure	Effective	Daily Rate	Notes
Stutin, Jacqueline	Early Childhood (P-3) Reading (P-3)	11/14/17 – 2/9/18	\$95 per day	Correction to Board approval on 12/13/17

18-098 Employment

That the Twinsburg Board of Education accepts the Supplemental Contract recommendations detailed in the attached Exhibit as per the dates, terms and other applicable conditions specified, pending satisfactory ORC background checks.

CONTRACTS		Classified Staff Recommendations			
Name	Position	Bldg.	Rate/Step	Effective	Notes
Bennett, Amy	Administrative Assistant	THS	\$19.85/hr.	2/20/18 – 5/18/18	Additional assistance with THS Scholarship and Academic Awards Program; not to exceed 12 hrs. per week.
Wilt, Kami	Lunchroom/ Playground Assistant	Dodge	Step 2 \$13.79/hr.	2/26/18	Three (3) hours per day; 193 days per contract year prorated for the 2017/2018 school year. Replaces Carol Moore who previously resigned.

RESIGNATIONS		Classified Staff Recommendations		
Name	Position	Bldg.	Effective	Notes
Brunton, Eric	Transportation Supervisor	Transportation	8/01/18	Resignation for purpose of retirement. 3.5 years of service to the District.

18-099 **Employment**

That the Twinsburg Board of Education accepts the Classified Personnel and/or contract recommendations detailed in the attached Exhibit as per the dates, terms, and other applicable conditions specified, pending satisfactory ORC background check.

EXTRACURRICULAR				
Name	Contract	Bldg.	Effective	% of Base
Kmet, Sarah	Track Girls Varsity Head Coach	THS	2017-2018	14.00%
Krajcik, Jackie	Teen Institute Volunteer Advisor	THS	2017-2018	N/A
Thompson, Julie	MS Girls' Track Assistant Coach	RBC	2017-2018	0.67%

18-100 **Employment**

That the Twinsburg Board of Education approves a three-year Administrative Contract for Martin Aho, Treasurer, effective August 1, 2018 through July 31, 2021.

CONTRACTS		Administrative Staff Recommendations		
Name	Position	Building	Effective	Notes
Aho, Martin	Treasurer	District	8/01/2018 - 7/31/2021	Contract Renewal; 260 days, 3-Year Contract; Administrative Salary Schedule

*Ayes: Mr. Cellura, Mr. Curtis, Mrs. Davis, Mrs. DeFabio and Mr. Felber.
The Board President declared the motions approved.*

Mr. Curtis moved and Mrs. Davis seconded that the Twinsburg Board of Education adopt resolutions 18-101 to 18-111.

18-101 **Donation**

That the Twinsburg Board of Education accepts a donation from Summit Education Initiative, 120 E. Mill St. #300, Akron, OH 44308 in the amount of \$500.00 to support the Early Learning Readiness Coalition at Wilcox Primary School.

18-102 **Donation**

That the Twinsburg Board of Education accepts a donation from Target, One Scholarship Way, St. Peter, MN 56082, Scholarship America Field Trips Grant Program, in the amount of \$700.00 to be used to cover the expenses for a Field Trip to the Great Lakes Science Center for the Wilcox Primary School Kindergarten students.

18-103 Sendero Agreement

That the Twinsburg Board of Education approves an amendment to the Sendero Therapies, Inc., agreement approved on 6/28/17 to allow for college students to complete clinical training in the Twinsburg City School District under the jurisdiction of Sendero Therapies, Inc. officials.

18-104 Job Description

That the Twinsburg Board of Education approves the following revised Job Descriptions as per the attached

Transportation Supervisor
Assistant to the Director of Pupil Services
Administrative Assistant – Assistant Principal
Administrative Assistant – Elementary School Principal
Administrative Assistant – High School Principal
Administrative Assistant – High School Athletic Department

18-105 Student Teacher

That the Twinsburg Board of Education approves a *Field and Student Teaching Experience Agreement* with Ursuline College to place college students in our District for the purpose of observation, fieldwork, and student teaching experiences

18-106 THS Signage

That the Twinsburg Board of Education approves the Twinsburg High School Marquee Project at a total cost of \$24,981 provided to the Board under separate cover. This project is comprised of an AEPA contract for the electronic message center from Daktronics, 201 Daktronics Drive, Brookings, SD 57006 at a cost of \$20,181.00, as well as a contract for the installation of the sign, including renovating the masonry and a new header sign from Ruff Neon Signs & Lighting Maintenance Inc., 295 West Prospect, Painesville, OH. 44077 at a cost of \$4,800.00. The project will be funded through various Twinsburg High School graduating class funds

18-107 Agreement

That the Twinsburg Board of Education approves the Tennis Facility Use Agreement with Western Reserve Racquet & Fitness Club, 11013 Aurora Hudson Road, Streetsboro, OH 44241 for use of their tennis facility between February 14, 2018 and March 4, 2018, per the terms and conditions set forth in the Agreement.

18-108 Overnight Trip

That the Twinsburg Board of Education approves a *Proposal for an Overnight/Extended Student Trip* for members of the Twinsburg High School Swimming & Diving Team to participate in the OHSAA State Swimming & Diving Championship Meet from February 22, 2018 through February 24, 2018 at the C.T. Branin Natatorium in Canton, OH. The trip will be paid for by the THS Athletic Department Budget along with support from the Twinsburg Athletic Boosters

18-109 Overnight Trip

That the Twinsburg Board of Education approves the revised Proposal for an Overnight/ Extended Student Trip for Twinsburg High School students to participate in the Nordonia Schools' Teen Institute Winter Retreat from Friday, February 23, 2018 through Sunday, February 25, 2018. Proposal was originally approved on February 7, 2018. This trip will be paid in full through the Summit County ADM Board Grant.

18-110 Twins Days

That the Twinsburg Board of Education approves the lease agreement with Twins Days, Inc., for the use of District grounds and facilities during Twins Days from August 3, 2018 through August 5, 2018. See pages 87 – 88

18-111 Legal Counsel

That the Twinsburg Board of Education approves Renner Otto, Intellectual Property Law, for legal counsel representation during 2018 for the purpose of obtaining the trademark for the District's logo.

*Ayes: Mr. Cellura, Mr. Curtis, Mrs. Davis, Mrs. DeFabio and Mr. Felber.
The Board President declared the motions approved.*

Mrs. Davis moved and Mr. Felber seconded that the Twinsburg Board of Education adopt resolutions 18-112 to 18-113.

18-112 Textbook Adoption

That the Twinsburg Board of Education adopts and purchases *Senderos series, Level 1, 2, and 3* textbook. (c. 2018 ISBN 9781680052657, 9781680052992, 9781680053333 respectively) for the Spanish courses offered at Twinsburg High School & RB Chamberlin Middle School. The adoption was approved by the District Curriculum/Technology Committee on February 12, 2018. Final quantities will be based on student enrollment (estimated total cost is \$39,192.44). This is Permanent Improvement expenditure.

18-113 Textbook Adoption

That the Twinsburg Board of Education adopts and purchases *Miller & Levine Biology* textbook (c. 2019 ISBN 9780328990023) for the Biology course offered at Twinsburg High School. The adoption was approved by the District Curriculum/Technology Committee on February 12, 2018. Final quantities will be based on student enrollment (estimated total cost is \$32,998.41). This is Permanent Improvement expenditure.

*Ayes: Mr. Cellura, Mr. Curtis, Mrs. Davis, Mrs. DeFabio and Mr. Felber.
The Board President declared the motions approved.*

18-114 Business Advisory Council

Mr. Curtis moved and Mrs. Davis seconded that the Twinsburg Board of Education approves a Joint Agreement with the Educational Service Center of Cuyahoga County which identifies the Business Advisory Council of the Educational Service Center of Cuyahoga County, known as the Northeast Ohio Business Advisory Council (NEO-BAC) to serve as the District's Business Advisory Council to meet the requirements of ORC 3313.82 and 3313.821

Minutes of REGULAR Meeting

February 21, 2018

*Ayes: Mr. Cellura, Mr. Curtis, Mrs. Davis, Mrs. DeFabio and Mr. Felber.
The Board President declared the motion approved.*

18-115 **EXECUTIVE SESSION**

Mr. Cellura moved and Mr. Curtis seconded that the Twinsburg Board of Education meet in Executive Session at 9:10 p.m. to discuss employment, compensation and discipline of public employees, as per Board of Education Policy #0166 (A).

Ayes: Mr. Cellura, Mr. Curtis, Mrs. Davis, Mrs. DeFabio, and Mr. Felber.
The Board President declared the motion approved.

The Board reconvened from Executive Session at approximately 10:06 p.m.

The following members were present:

Mr. Cellura, Mr. Curtis, Mrs. Davis, Mrs. DeFabio, and Mr. Felber.

Mrs. Davis exited the meeting at 10:06 p.m. between Executive Sessions

18-116 **EXECUTIVE SESSION**

Mr. Cellura moved and Mr. Felber seconded that the Twinsburg Board of Education meet in Executive Session at 10:07 p.m. to prepare for negotiations with public employees concerning their compensation or other terms of their employment per Board of Education Policy #0166 (E).

Ayes: Mr. Cellura, Mr. Curtis, Mrs. DeFabio, and Mr. Felber.
The Board President declared the motion approved.

The Board reconvened from Executive Session at approximately 10:54 p.m.

The following members were present:

Mr. Cellura, Mr. Curtis, Mrs. DeFabio, and Mr. Felber.

18-117 **Adjournment**

Mr. Cellura moved and Mr. Curtis seconded that the Twinsburg Board of Education adjourn at 11:00 p.m.

*Ayes: Mr. Cellura, Mr. Curtis, Mrs. DeFabio and Mr. Felber.
The Board President declared the motions approved.*

President of the Board

Treasurer

**TWINS DAYS, INC.
TWINSBURG CITY SCHOOL DISTRICT
LEASE AGREEMENT 2018-028**

This Indenture of Lease made and entered into at Twinsburg, Ohio, by and between the **TWINSBURG CITY SCHOOL DISTRICT** (hereinafter "**Lessor**") and **TWINS DAYS, INC.** (Hereinafter, "**Lessee**").

That for the term, and upon the terms, conditions and provisions hereinafter contained, **Lessor** does hereby let and lease unto **Lessee** the following described property, to wit: The R.B. Chamberlin Middle School property for parking and festival site usage, and the Dodge Intermediate School property for parking. This shall also include the Twinsburg High School exterior property and interior (commons, kitchen facilities, gymnasium) on Friday afternoon (for Field Games, food serving and misc. activities) and evening (for Welcome Wiener Roast, and misc. activities), the Twinsburg High School for the use of their Parking Facilities for the weekend, and Fireworks* (**as approved**)).

Said premises shall be used solely and exclusively for the purpose of celebrating the **TWINS DAYS FESTIVAL**.

Lessee shall have and hold said property for the term of three (3) days commencing on the 3rd day of August and ending on the 5th day of August, 2018.

Lessee agrees to procure a Certificate of Insurance with the Twinsburg City School System being named as an additional insured thereon with minimum coverage for the use, occupancy or possession of the subject premises.

As a further condition of the occupancy of the subject premises, the **Lessee** agrees to the following provisions:

- A.** Clean up of grounds after use. **If there is a problem, please contact us in a timely manner.**
- B.** To provide a \$2,000,000.00 liability insurance policy and to hold the Twinsburg City School System harmless for the duration of the Festival.
- C.** Twins Days Inc. will develop an emergency evacuation plan and share the plan with the Lessor. This plan must include proper notification of the Lessor before using the Lessor's facilities.
- D.** Twins Days, Inc. will supervise and maintain supervision during the use of school property or any emergency evacuation of Twins Days to RB Chamberlin Middle School or any other facilities of the Lessor.

E. If any Twinsburg City School District lawns or grounds are damaged, such space will be repaired by the Twinsburg City School District employees with all cost for repair going to Twins Days, Inc. **Please contact us in a timely manner so the area may be assessed by us prior to any repairs.**

F. Janitorial costs for any emergency evacuation of Twins Days to RB Chamberlin or any other facility of the Lessor will be compensated. Twins Days, Inc. will procure any cost associated with janitorial and any school employee that must be present during the Friday night festivities at the High School, or any emergency evacuations of Twins days to RB Chamberlin Middle School or any other facility of the Lessor.

It is further agreed that school personnel shall be permitted to enter upon premises at all times for the purpose of inspection, or any other administrative purpose.

***FIREWORKS CLAUSE:** *The Twinsburg Fire Department in conjunction with the Twinsburg City School District, and after consultation with an officer of Twins Days, Inc., shall make the final decision as to whether the fireworks show should commence as scheduled. This determination will be based on weather conditions such as lightning or extremely dry conditions. If the show cannot proceed at the designated time, the school district shall endeavor to work with the Twins Days Committee to find a mutually acceptable time to reschedule the fireworks show.*

IN WITNESS WHEREOF, the Lessee and Lessor have executed this lease this 7th day of February 2018.

Andrew M. Miller

Andrew M. Miller, Executive Director
Twins Days, Inc.

2-13-18
Date

Twinsburg City School District
Representative

Date

Janine Bregitzer
Twins Days, Inc. Witness

2-13-18
Date

Twinsburg City School District Witness

Date