

Minutes of REGULAR Meeting

January 24, 2018

The Twinsburg City School District Board of Education met in REGULAR session on the above date at the Twinsburg High School L-Pod Large Conference Room, 10084 Ravenna Rd, Twinsburg, Ohio, at 7:00 p.m. The following Board Members were present: Mr. Curtis, Mrs. Davis, Mrs. DeFabio, and Mr. Felber (Vice-President). Absent was Mr. Cellura. Recordings of the Board of Education meeting are made as part of the official record and are kept at the Board Office. Video recordings and Board approved Minutes are available on the District's web site. Mr. Felber, presiding, called the meeting to order.

**18-064 Minutes**

Mr. Curtis moved and Mrs. Davis seconded that the Twinsburg Board of Education approves the Minutes for the following meetings:

**Regular Meeting:** January 10, 2018    **Organizational Meeting** January 10, 2018

*Ayes: Mr. Curtis, Mrs. Davis, Mrs. DeFabio and Mr. Felber.*

*The Board Vice President declared the motion approved.*

**Mrs. Davis moved and Mr. Curtis seconded that the Twinsburg Board of Education adopt resolutions 18-065 to 18-067.**

**18-065 Employment**

That the Twinsburg Board of Education accepts the Certificated/Licensed Personnel and/or contract recommendations detailed in the attached Exhibit as per the dates, terms, and other applicable conditions specified, pending satisfactory ORC background check.

CONTRACTS					
Name	Position	Bldg.	Rate	Effective	Notes
Chappell, Russell	Teacher	THS	\$26.50/hr.	1/16/18	ACT Math Prep Instructor to be paid at teacher stipend rate; fifteen (15) hours of instruction and five (5) hours of planning not to exceed a total of twenty (20) hours.

LEAVE OF ABSENCE                      Certificated Staff Recommendations					
Name	Position	Bldg.	Effective	Days	Notes
Keller, Teri	Teacher	THS	2/08/18 – 5/09/18	60 days	FMLA concurrent with sick leave; correction to FMLA approved on 12/13/17; 30 days paid/30 unpaid.

RESIGNATIONS                      Certificated Staff Recommendations					
Name	Position	Bldg.	Effective	Notes	
McKinney, Belinda	Director of Human Resources	District	8/01/18	Resignation for purpose of retirement. Sixteen (16) years of service to the District.	

SUBSTITUTES                      Certificated Staff Recommendations					
Name	Certification/Licensure	Effective	Daily Rate	Notes	
Colegrove, Zachary	Integrated Social Studies	2/07/18 – 5/09/18	\$95.00/day	Long-Term Sub for Terri Keller	

**18-066 Employment**

That the Twinsburg Board of Education accepts the Classified Personnel and/or contract recommendations detailed in the attached Exhibit as per the dates, terms, and other applicable conditions specified, pending satisfactory ORC background check.

LEAVE OF ABSENCE		Classified Staff Recommendations			
Name	Position	Bldg.	Effective	Days	Notes
Oh, Michelle	Instructional Assistant	THS	12/21/17 & 12/22/17	2	Unpaid leave as approved by the Superintendent.

RESIGNATIONS		Classified Staff Recommendations		
Name	Position	Bldg.	Effective	
Herod, Gia	Bus Driver	Transportation	1/19/18	
Hines, Britney	Bus Driver	Transportation	12/22/17	
Lepp, Alex	Girls' Volunteer Basketball Coach	THS	1/10/18	
LeSure, Chandace	Instructional Assistant	THS	1/23/18	

SUBSTITUTES		Classified Staff Recommendations		
Name	Classification	Effective	Hourly Rate	
Feldman, Kristeena	Instructional Assistant	1/8/18	\$8.75/hr.	

**18-067 Employment**

That the Twinsburg Board of Education accepts the Supplemental Contract recommendations detailed in the attached Exhibit as per the dates, terms and other applicable conditions specified, pending satisfactory ORC background checks.

EXTRACURRICULAR				
Name	Contract	Bldg.	Effective	% of Base
Pinckney, Danee	Track Girls Assist. Coach	THS	2017-2018	0.77%
Herston, Kevin	Baseball MS Assist. Coach - 0.5 position	RBC	2017-2018	0.345%

*Ayes: Mr. Curtis, Mrs. Davis, Mrs. DeFabio and Mr. Felber.  
The Board Vice President declared the motions approved.*

**18-068 Resolution to Submit for Renewal of Existing 6.9 mill Levy**

Mr. Curtis moved and Mrs. Davis seconded the Twinsburg Board of Education adopts;

**A RESOLUTION SUBMITTED TO THE ELECTORS OF THE SCHOOL DISTRICT THE QUESTION OF THE RENEWAL OF AN EXISTING 6.9-MILL TAX LEVY FOR THE PURPOSE OF CURRENT EXPENSES, PURSUANT TO SECTION 5705.21 OF THE REVISED CODE.**

WHEREAS, on January 10, 2018, this Board adopted Resolution No. 18-041 pursuant to Section 5705.03 of the Revised Code declaring it necessary to renew an existing 6.9-mill tax levy for the purpose of current expenses, for five years, and requesting the Summit County Fiscal Officer to certify the total current tax valuation of the School District and the dollar amount of revenue that would be generated by that 6.9-mill renewal levy; and

WHEREAS, on January 19, 2018, the Summit County Fiscal Officer certified that the total current tax valuation of the School District is \$893,468,050 and the dollar amount of revenue that would be generated by that 6.9-mill renewal levy would be \$4,883,121 annually during the life of the levy, assuming that the total current tax valuation remains the same throughout the life of the levy;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Twinsburg City School District, County of Summit, Ohio, two-thirds ( $\frac{2}{3}$ ) of all members elected thereto concurring, that:

Section 1. Declaration of Necessity of Tax Levy. This Board hereby finds, determines and declares that the amount of taxes which may be raised by this Board within the ten-mill limitation by levies on the current tax list and duplicate will be insufficient to provide an adequate amount for the necessary requirements of the School District, and that it is necessary to renew, for five years, an existing 6.9-mill ad valorem property tax outside of the ten-mill limitation for the purpose of current expenses.

Section 2. Submission of Question of Tax Levy to the Electors. The question of the renewal of an existing 6.9-mill ad valorem property tax outside of the ten-mill limitation, for five years, for the purpose of current expenses, beginning with the tax list and duplicate for the year 2018, the proceeds of which renewal levy first would be available to the School District in calendar year 2019, shall be submitted under the provisions of Section 5705.21 of the Revised Code to the electors of the School District at an election to be held therein on May 8, 2018, as authorized by law. That election shall be held at the regular places of voting in the School District as established by the Summit County Board of Elections, or otherwise, within the times provided by law and shall be conducted, canvassed and certified in the manner provided by law.

Section 3. Notice of Election. The Treasurer of this Board be and is hereby authorized and directed to give or cause to be given notice of that election as provided by law.

Section 4. Delivery of Materials to County Fiscal Officer and Board of Elections. The Treasurer be and is hereby directed to deliver or cause to be delivered (i) a certified copy of Resolution No. 18-041 referred to in the first preamble to this Resolution, (ii) the certificate of the Summit County Fiscal Officer referred to in the second preamble to this Resolution and (iii) a certified copy of this Resolution, to both the Summit County Fiscal Officer and the Summit County Board of Elections before the close of business on Wednesday, February 7, 2018.

Section 5. Compliance with Open Meeting Requirements. This Board finds and determines that all formal actions of this Board and of any of its committees concerning and relating to the adoption of this Resolution were taken, and that all deliberations of this Board and of any of its committees that resulted in those formal actions were held, in meetings open to the public in compliance with the law.

Section 6. Captions and Headings. The captions and headings in this Resolution are solely for convenience of reference and in no way define, limit or describe the scope or intent of any Sections, subsections, paragraphs, subparagraphs or clauses hereof.

Section 7. Effective Date. This Resolution shall be in full force and effect from and immediately upon its adoption.

*Ayes: Mr. Curtis, Mrs. Davis, Mrs. DeFabio and Mr. Felber.  
The Board Vice President declared the motion approved.*

**Mrs. Davis moved and Mr. Curtis seconded that the Twinsburg Board of Education adopt resolutions 18-069 to 18-071.**

**18-069 Translating and Interpreting**

That the Twinsburg Board of Education approves the contract with H-I Translating & Interpreting for interpreter services for a student. Time is not to exceed 5 hours at \$50 per hour with a minimum of a two-hour charge and mileage, as sent to the Board under separate cover. This is a General Fund expense

**18-070 Administrative Salary Schedule**

That the Twinsburg Board of Education approves the revised Administrative Salary Schedule, effective August 1, 2018; as attached. See Page 54

**18-071 Twinsburg Library Trustee**

That the Twinsburg Board of Education approves the re-appointment of Mr. Walter Hoffmann to the Board of Trustees of the Twinsburg Public Library for a seven-year term, commencing on January 1, 2018 and ending on December 31, 2024.

*Ayes: Mr. Curtis, Mrs. Davis, Mrs. DeFabio and Mr. Felber.  
The Board Vice President declared the motions approved.*

**18-072 Equipment**

Mr. Curtis moved and Mrs. Davis seconded that the Twinsburg Board of Education purchase of three vacuum cleaners from Dawnchem, Inc., 30510 Lakeland Boulevard, Willowick, OH 44095 in the amount of \$1,397.00 - And the trading-in of two Multi-Clean Low Speeds Scrubber (Twinsburg Tag #001349 and Twinsburg Tag #017043) and one Minimag Scrubber (Twinsburg Tag #002072), which all have been deemed to be non-repairable due to age and cost. This is a Permanent Improvement Fund expense.

*Ayes: Mr. Curtis, Mrs. Davis, Mrs. DeFabio and Mr. Felber.  
The Board Vice President declared the motion approved.*

**18-073 Adjournment**

Mr. Felber moved and Mrs. Davis seconded that the Twinsburg Board of Education adjourn at 8:39 p.m.

*Ayes: Mr. Curtis, Mrs. Davis, Mrs. DeFabio and Mr. Felber.  
The Board Vice President declared the meeting adjourned.*

ADMINISTRATIVE PERSONNEL SALARY SCHEDULE (Effective 8/01/18)

Certificated & Classified Administrators

(Last Revision: 7/31/17)

**Administrative Personnel**

<u>Enumeration of Positions Covered</u>	<u>Days</u>	<u>Responsibility Factor</u>
Treasurer	260 days	1.4312
Business Manager	260 days	1.39
High School Principal	260 days	1.25
Middle School Principal	217 days	1.190
Elementary Principal	217 days	1.105/1.125**
High School Assistant Principal	217 days	1.075
Middle School Assistant Principal	217 days	1.065
Elementary School Assistant Principal	217 days	1.035
Director of Curriculum	260 days	1.105
Director of Human Resources	260 days	1.105
Director of Pupil Services	260 days	1.105
Athletic Director /Coord. of K-12 Student Act.	260 days	0.940
Technology Coordinator/Network Manager	260 days	0.940
Food Service Supervisor	225 days	0.887
Supervisor of Innovative Programs	217 days	0.812
Maintenance Supervisor	260 days	0.662
Transportation Supervisor	260 days	0.654
Assistant Treasurer	260 days	0.600
Assistant Transportation Supervisor	260 days	0.474

\*\* = Higher factor used when enrollment exceeds 700 students.

Base Salary = \$69,577.24

Administrative Experience Factor = .01 for each year

Extra-Curricular Factor

Calendar Factor

High School = .07

Principals/Asst. Supervisors (217/225/260 days) = .1793

Middle School = .05

Central Office (260 days) = .25

Education Factor

B.A. = .00

M.A. + 12 = .03

M.A. + 30 = .06

Ph.D. = .11

M.A. = .01

M.A. + 18 = .04

Ed. S. = .08

Ph.D. + = .12

M.A. + 6 = .02

M.A. + 24 = .05

M.A. + 2<sup>nd</sup> M.A. = .09

Ph.D. + 2<sup>nd</sup> M.A. = .13