

The Twinsburg City School District Board of Education met in REGULAR session on the above date at the Twinsburg Government Center in Council Chambers at 7:45 p.m. The following board members were present: Mr. Andrews, Mrs. Cain-Criswell, Mr. Crosby, Mr. Shebeck, and Mr. Stuver. Recordings of the Board of Education meeting are made and kept at the Board Office. Video recordings and Board approved Minutes are available on the District’s web site.

**Mr. Andrews moved and Mr. Shebeck seconded that the Twinsburg Board of Education adopt resolutions 12-036 to 12-039.**

**12-036 Minutes**

That the Twinsburg Board of Education approves the Minutes for the following meetings:

<b>Regular Meetings:</b>			November 2, 2011
August 3, 2011	September 7, 2011	October 5, 2011	November 16, 2011
August 17, 2011	September 21, 2011	October 19, 2011	December 16, 2011
<b>Special Meeting:</b>			
October 13, 2011			

**12-037 Financial Report**

That the Twinsburg Board of Education accepts the following Financial Report for the month of November 2011: Bank Reconciliation, General Fund Financial Summary Report and Financial Report by Fund. See pages 10-14

**12-038 Check Register**

That the Twinsburg Board of Education accepts the Check Registers for the Month of November 2011, the total including payroll and debt payment is \$6,761,408.83, as set forth under separate cover. See pages 15-23

**12-039 Tax Budget:**

That the Twinsburg Board of Education reviewed and approved the attached Fiscal Tax Budget for the school year commencing July 1, 2012. See pages 24-37

*By a vote of 5-0, the Board President declared the motions approved.*

**Mrs. Cain-Criswell moved and Mr. Shebeck seconded that the Twinsburg Board of Education adopt resolutions 12-040 to 12-042.**

**12-040 Employment**

That the Twinsburg Board of Education accepts the Certificated/Licensed Personnel and/or contract recommendations detailed in the attached Exhibit as per the dates, terms, and other applicable conditions specified, pending satisfactory ORC background check.

Certificated/Licensed Staff Recommendations January 4, 2012						
CONTRACTS		Position	Bldg.	Effective	Rate	Note(s)
Last	First					
Grenert	Linn	Master Teacher Committee	THS	2011-2012 School Year	\$22.92	Hourly Curriculum Rate
Hawkins	Melissa	Master Teacher Committee	Dodge	2011-2012 School Year	\$22.92	Hourly Curriculum Rate

Smith	Leslie	Master Teacher Committee	Bissell	2011-2012 School Year	\$22.92	Hourly Curriculum Rate
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<b>RESIGNATION</b>					
Last	First	Position	Bldg.	Effective	Note(s)
Rozek	Krista	Title I Tutor	Dodge	December 22, 2011	
Yackmack	Susan	Kindergarten Teacher	Wilcox	May 25, 2012	Retirement after 35 Years of Service
Sorace	Gary	Teacher	THS	May 25, 2012	Retirement after 32 Years of Service
Rockwell	Deborah	Teacher	Wilcox	May 25, 2012	Retirement after 26 Years of Service

<b>SUBSTITUTES</b>				
Last	First	Certification/Licensure	Effective	Rate
Adams	Deborah	K-12 General Education	01/04/12	\$ 95.00
Balan	Deborah	Early Childhood (PK-3); Reading K-12	01/04/12	\$ 95.00
Bernard	Frank	K-12 General Education	01/04/12	\$ 95.00
Brown	Ashley	Integrated Social Studies (7-12)	01/04/12	\$ 95.00
Caicco	Stephanie	Family & Consumer Sciences	01/04/12	\$ 95.00
Chapman	Laura	7-12 Integrated Mathematics	01/04/12	\$ 95.00
Drost	Lori	Early Childhood (4-5) Generalist(limited P-3 License)	01/04/12	\$ 95.00
Fernandez	Heather	K-12 General Education	01/04/12	\$ 95.00
Gallagher	Kelly	7-12 Integrated Mathematics	01/04/12	\$ 95.00
Goverde	Martinus	7-12 Life Sciences: Chemistry/Physics	01/04/12	\$ 95.00
Heideman	Susan	Early Childhood (PK-3)	01/04/12	\$ 95.00
Klimo	Rebecca	Early Childhood (PK-3)	01/04/12	\$ 95.00
Kuncaitis	Jeffrey	K-12 General Education	01/04/12	\$ 95.00
Landi	Nicholas	7-12 Integrated Social Studies	01/04/12	\$ 95.00
Pantalone	Anna	7-12 Life Sciences	01/04/12	\$ 95.00
Phelps	Angie	K-12 Intervention Specialist Mild/Moderate	01/04/12	\$ 95.00
Pratt	Kimberly	K-12 General Education	01/04/12	\$ 95.00
Schwartz	Laura	K-12 General Education	01/04/12	\$ 95.00
Scott	Omeka	K-12 General Education	01/04/12	\$ 95.00
Stockdale	Mary	7-12 Integrated Mathematics	01/04/12	\$ 95.00
Szilagy	Louis	K-12 SBH,SLD, DH	01/04/12	\$ 95.00
Vogel (Brown)	Jennifer	Mild/Moderate Needs (K-12)	01/04/12	\$ 95.00
Warstler	Amber	Early Childhood (PK-3)	01/04/12	\$ 95.00
Webster	Jessica	PS-3 Early Childhood Education	01/04/12	\$ 95.00
Wilhelm	Julie	K-12 General Education	01/04/12	\$ 95.00

12-041 **Employment**

That the Twinsburg Board of Education accepts the Classified Personnel and/or contract recommendations detailed in the attached Exhibit as per the dates, terms, and other applicable conditions specified, pending satisfactory ORC background check.

<b>Classified Staff Recommendations</b>				
<b>RESIGNATIONS</b>				
Last	First	Position	Bldg.	Effective
Gurko	Agnes	Lunch/Playground Aide	Dodge	December 12, 2011
Mondry	Linda	Assistant to Pupil Personnel Director	District	May 25, 2012

12-042 **Employment**

That the Twinsburg Board of Education accepts the Supplemental Contract recommendations detailed in the attached Exhibit as per the dates, terms, and other applicable conditions specified, pending satisfactory ORC background check.

Extracurricular Contracts 2011-2012			
CONTRACT	Name	Effective	Percent of Base
Swimming-Asst. Head Coach	Adam Heath & Marc Cahalane	01/04/12	each to share 0.77%
Game Worker	Tessa Torowski	01/04/12	\$10.00 per hour
MS Wrestling Coach- Volunteer	David Flask	01/04/12	0.000%
MS Wrestling Coach-Volunteer	Eric Wentz	01/04/12	0.000%

*By a vote of 5-0, the Board President declared the motions approved.*

**Mr. Stuver moved and Mr. Crosby seconded that the Twinsburg Board of Education adopt resolutions 12-043 to 12-047.**

12-043 **Student Trips**

That the Twinsburg Board of Education approves the following overnight/extended student trips:

Washington D.C. for the eighth grade students at R.B. Chamberlin Middle School on May 16, 2012 and returning on May 18, 2012. This trip is funded by the students.

Decatur, Illinois on January 20, 2012 and returning on January 22, 2012 for Great Expectations Competition.

New York City for the Choir students on April 26, 2012 and returning on May 18, 2012.

12-044 **Deletion from Inventory**

That the Twinsburg Board of Education approves the attached deletion of items from inventory.

<b>THS</b>				
Last of the Mohicans, The	Day-Lewis, Daniel		34150015032942	2002
The Great War at sea : a history of naval action 1914-18 / by A. A. Hoehling	Hoehling, A. A. (Adolph A.)	940.4 HOE	34150010032525	1965
Spirt by Califone CD Player		FL24213	34150015039764	Jan-05
<b>RBC</b>				
Sony Digital Still Camera MVC-FD100 (Floppy Drive type)		40544	524591	
Sony Digital Still Camera MVC-FD73 (Floppy Drive type)		40547	93510	
Sony Digital Still Camera MVC-FD90 (Floppy Drive type)		Number not legible	82226	

12-045 **Leave**

That the Twinsburg Board of Education approves donation of sick days to Kathy Lahman as follows: Karen Lindsay donation of 40 hours of sick time.

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 Minutes of REGULAR Meeting
 

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January 04, 2012

**12-046 Deletion from Inventory**

That the Twinsburg Board of Education approves that 30 *First Aid/CPR/AED for Schools and the Community* (3<sup>rd</sup> Edition) books ISBN 1584803002, Publisher: Stay Well be deleted from inventory as they are outdated.

**12-047 Dispatcher**

That the Twinsburg Board of Education approves the Twinsburg Support Staff Association Dispatcher pay schedule as set forth under separate cover.

The Twinsburg Board of Education and the Twinsburg Support Staff Association hereby agree to the following terms and conditions for the position of Dispatcher:

A. Pay Scale

- 1) The Dispatcher shall be paid at his/her appropriate step at the secretarial rate for 223 days per year as set out in Appendix A-10 of the parties' agreement; and
- 2) When the Dispatcher drives a bus, he/she shall be paid at his/her appropriate step on the bus driver scale as set forth in Appendix A-12 of the parties' agreement.

B. The parties agree that the position of Dispatcher shall be posted not later than January \_\_\_\_, 2012 and filled following the procedures in the Master Agreement.

C. All other terms and conditions of the Master Agreement apply to this position as set forth in the Agreement.

*By a vote of 5-0, the Board President declared the motions approved.*

**12-048 Adjournment**

Mr. Crosby moved and Mrs. Cain-Criswell seconded that the Twinsburg Board of Education adjourn at 8:08 p.m.

Ayes: Mr. Andrews, Mrs. Cain-Criswell, Mr. Crosby, Mr. Shebeck, and Mr. Stuver.  
The Board President declared the meeting adjourned.

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 Board President

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 Treasurer

**TWINSBURG CITY  
SCHOOL DISTRICT  
FY 2011-2012**

**FINANCIAL REPORT  
FOR  
NOVEMBER 2011**

**FOR PRESENTATION  
AT THE  
JANUARY 04, 2012  
REGULAR BOARD MEETING**

**INDEX**

Bank Reconciliation  
General Fund Financial Report Summary  
Financial Report by Fund  
General Fund Expenditures and Receipts

**Making Your Tax Dollars Count  
Award**

“I’m pleased to recognize Twinsburg City School District’s commitment to properly account for the tax dollars they spend,” said Mary Taylor, Auditor of State. “The community should be proud of their commitment to financial accountability.”

**Prepared by  
Martin Aho  
Treasurer**

## TWINSBURG CITY SCHOOLS BANK RECONCILIATION NOVEMBER 2011

CHECKING ACCOUNTS		
FIRST MERIT GENERAL ACCOUNT	599,519.12	
FIRST MERIT ATHLETIC ACCOUNT	2,709.58	
<b>TOTAL CHECKING ACCOUNTS</b>		<b>602,228.70</b>
INVESTMENTS		
FIRST MERIT SWEEP 0.15%	30,390,000.00	
STAR OHIO @ 0.03%	2,366,011.23	
Charter One Bank MM 0.1%	3,486,916.92	
<b>TOTAL INVESTMENTS</b>		<b>36,242,928.15</b>
LESS OUTSTANDING		
BUDGETARY CHECKS	(123,682.24)	
PAYROLL CHECKS	(41,120.89)	
<b>TOTAL OUTSTANDING</b>		<b>(164,803.23)</b>
ADJUSTMENTS		
DEPOSITS IN-TRANSIT	-	
NSF CHECKS	-	
WIRE IN-TRANSIT	(507,709.38)	
RECONCILING ITEM	-	
BANK ERROR	-	
<b>TOTAL ADJUSTMENTS</b>		<b>(507,709.38)</b>
<b>TOTAL BANK BALANCE</b>		<b>36,109,644.24</b>
Book Balance per Financial Report by Fund		<b>36,106,934.66</b>
Book Balance Athletic Account		<b>2,709.58</b>
<b>TOTAL BOOK BALANCE</b>		<b>36,109,644.24</b>

Prog: Fndsum  
 Date: 12/15/11  
 Page: 00001

**Fund Financial Summary Report**  
**Receipts/Expenses Totals by Receipt/Object**  
**Code**  
**Subtotaled by Fund Group**

TWINSBURG CITY SCHOOLS  
 11136 RAVENNA ROAD  
 TWINSBURG OH 44087-1022

For Fund - 001 General

Category Description	Amount Budgeted	Month To Date	Fiscal To Date	Current Encumbrances	Available Balance
July 1 Cash Balance			26,790,305.02		
<b>Revenues</b>					
Local Sources	23,654,500.00	41,352.56	12,034,273.94	0.00	11,620,226.06
Intermediate Sources	0.00	0.00	0.00	0.00	0.00
State Sources	11,845,500.00	4,108,574.29	6,666,416.68	0.00	5,179,083.32
Federal Sources	0.00	0.00	0.00	0.00	0.00
Other Sources	0.00	0.00	183.47	0.00	-183.47
<b>TOTAL REVENUES</b>	<b>35,500,000</b>	<b>4,149,926.85</b>	<b>18,700,874.09</b>	<b>0.0</b>	<b>16,799,125.91</b>
<b>Expenses</b>					
Salaries	27,000,000.05	2,153,309.89	10,651,629.55	0.00	16,348,370.50
Benefits	10,233,457.94	876,466.13	3,932,879.64	307,990.06	5,992,588.24
Purchased Services	4,554,704.55	209,205.65	1,045,544.97	1,303,838.85	2,205,320.73
Supplies	1,249,666.04	72,043.39	385,445.33	240,308.77	623,911.94
Capital Outlay	4,650.00	0.00	783.65	0.00	3,866.35
Capital Replacement	0.00	0.00	0.00	0.00	0.00
Other Expenses	1,010,180.76	254,164.28	594,577.80	25,646.56	389,956.40
<b>TOTAL EXPENSES</b>	<b>44,052,659.34</b>	<b>3,565,189.34</b>	<b>16,610,860.94</b>	<b>1,877,784.24</b>	<b>25,564,014.16</b>
Available Cash Balance			28,880,318.17		

\* indicates revenues/expenditures are higher than estimates

Minutes of REGULAR Meeting

January 04, 2012

**TWINSBURG CITY SCHOOLS**  
**FINANCIAL REPORT BY FUND**  
**NOVEMBER 2011**

FUND	DESCRIPTION	MONTH	MONTH	MONTH	ENDING
		Begin Balance	RECEIPTS	EXPENDITURE S	BALANCE
001	GENERAL	28,295,580.66	4,149,926.85	3,565,189.34	28,880,318.17
002	BOND RETIREMENT	3,062,824.91	284,410.22	2,786,009.99	561,225.14
003	PERMANENT IMPROVEMENT	4,396,543.74	181,157.11	35,160.19	4,542,540.66
004	BUILDING IMPROVEMENTS	93,296.83	-	-	93,296.83
005	BUS REPLACEMENT	83,216.74	-	-	83,216.74
006	FOOD SERVICE	159,028.84	133,491.18	119,081.88	173,438.14
007	SPECIAL TRUST	481.09	-	-	481.09
008	ENDOWMENT	24,414.50	-	-	24,414.50
009	UNIFORM SCHOOL SUPPLIES	13,418.95	643.25	2,473.48	11,588.72
012	ADULT EDUCATION	89,696.01	-	-	89,696.01
014	ROTARY-INTERNAL SERVICES	84,703.41	13,512.23	4,362.67	93,852.97
018	PUBLIC SCHOOL SUPPORT	988,748.50	47,204.92	34,252.59	1,001,700.83
019	OTHER GRANT	18,323.91	-	-	18,323.91
022	DISTRICT AGENCY	4,350.40	-	-	4,350.40
024	EMPLOYEE BENEFITS SELF INS.	340,318.38	-	-	340,318.38
200	STUDENT MANAGED ACTIVITY	222,580.24	27,344.25	6,575.45	243,349.04
300	DISTRICT MANAGED ACTIVITY	199,759.01	25,552.70	21,089.55	204,222.16
416	TEACHER DEVELOPMENT	2,588.92	-	-	2,588.92
432	EMIS	16,162.35	-	-	16,162.35
451	DATA COMMUNICATION	5,875.00	-	-	5,875.00
463	ALTERNATIVE SCHOOLS	(1,485.06)	-	3,390.00	(4,875.06)
494	POVERTY BASED AID	-	-	-	-
499	MISC. STATE GRANT FUND	(873.34)	-	2,626.56	(3,499.90)
504	EDUCATION JOBS FUND	(15,297.10)	-	21,360.71	(36,657.81)
516	TITLE VI-B SP ED - IDEA PART B	(75,902.14)	-	80,833.32	(156,735.46)
532	FISCAL STABILIZATION FUND	-	-	-	-
533	TITLE II-D TECHNOLOGY	0.10	-	-	0.10
536	TITLE I - SCHOOL IMPROVEMENT	-	-	-	-
551	LIMITED ENGLISH PROFICIENCY	(256.00)	-	2,630.26	(2,886.26)
572	TITLE I	(22,626.49)	-	22,625.49	(45,251.98)
573	TITLE VI	-	-	-	-
584	DRUG FREE SCHOOL GRANT FUND	-	-	-	-
587	ECSE GRANTS/PRESCHOOL 6B	(4,409.84)	-	2,204.97	(6,614.81)
590	IMPROVING TEACHER QUALITY	(15,680.08)	-	11,824.04	(27,504.12)
599	MISC. FED. GRANT FUND	-	-	-	-
<b>TOTAL</b>		<b>37,965,382.44</b>	<b>4,863,242.71</b>	<b>6,721,690.49</b>	<b>36,106,934.66</b>



**TWINSBURG CITY SCHOOL DISTRICT  
GENERAL FUND EXPENDITURES AND RECEIPTS  
CASH BASIS  
NOVEMBER 2011**

FY 2011-2012	July	August	September	October	November	December	January	February	March	April	May	June
100 SALARIES	2,265,339	2,071,968	2,102,470	2,058,543	2,153,310	-	-	-	-	-	-	-
200 EMPLOYEE BENEFITS	412,597	871,336	911,805	860,675	876,466	-	-	-	-	-	-	-
400 PURCHASED SERVICES	207,076	188,851	253,882	186,731	209,206	-	-	-	-	-	-	-
500 SUPPLIES / MATERIALS	50,436	98,234	81,065	83,667	72,043	-	-	-	-	-	-	-
600 CAPITAL OUTLAY	332	-	-	452	-	-	-	-	-	-	-	-
800 MISCELLANEOUS	56,715	8,872	13,026	261,801	254,164	-	-	-	-	-	-	-
900 OTHER USES	-	-	-	-	-	-	-	-	-	-	-	-
EXPENDITURES - TO DATE	2,992,495	3,239,259	3,362,049	3,451,869	3,565,189	-	-	-	-	-	-	-
												16,610,860.94

FY 2011-2012	July	August	September	October	November	December	January	February	March	April	May	June
01 010 REAL ESTATE	8,180,000	2,770,000	444	848,637	-	-	-	-	-	-	-	-
01 020 TANGIBLE	-	-	-	-	24,536	-	-	-	-	-	-	-
01 035 STATE FOUNDATION	328,380	328,018	345,983	334,006	334,006	-	-	-	-	-	-	-
01 040 DPIA & Voted	-	-	-	-	-	-	-	-	-	-	-	-
01 050 HS & ROLL BACK	-	4,884	-	1,216,373	-	-	-	-	-	-	-	-
TPP DIRECT PAYMENTS	-	-	-	-	3,774,568	-	-	-	-	-	-	-
01 060 PYMT IN LIEU OF TAXES	-	-	-	-	-	-	-	-	-	-	-	-
01 060 ALL OTHER	10,029	(4,704)	6,035	182,480	16,816	-	-	-	-	-	-	-
02 050 OTHER SOURCES	183	-	-	-	-	-	-	-	-	-	-	-
RECEIPTS - TO DATE	8,518,792	3,098,197	352,461.38	2,481,496	4,149,927	0	0	0	0	0	0	0

PRIOR FISCAL YEAR 2010-2011	July	August	September	October	November	December	January	February	March	April	May	June
FY 11 EXPENDITURES	4,305,489	3,173,779	3,422,491	3,171,860	3,348,113	3,277,010	3,346,725	3,228,636	3,242,791	3,801,052	3,495,085	2,973,625
FY 11 RECEIPTS	9,875,359	3,515,661	2,268,539	3,520,519	1,842,320	390,220	366,069	7,399,818	4,531,051	1,272,577	2,880,220	539,686

PRIOR FISCAL YEAR 2009-2010	July	August	September	October	November	December	January	February	March	April	May	June
FY 10 EXPENDITURES	4,126,732	3,133,166	2,955,022	3,241,464	3,389,898	3,030,053	3,843,524	2,983,134	3,053,033	3,579,145	3,550,081	2,990,047
FY 10 RECEIPTS	10,756,826	4,400,932	3,996,688	5,723,967	4,899,086	358,877	429,591	8,059,457	2,700,970	2,568,562	2,966,097	251,775