

The Organizational Meeting of the Twinsburg City School District Board of Education was held on the above date at the Twinsburg Government Center in Council Chambers at 7:00 p.m. Mr. Stuver called the meeting to order. The following Board Members were present: Mr. Andrews, Mrs. Cain-Criswell, Mr. Crosby, Mr. Shebeck, and Mr. Stuver. Recordings of the Board of Education meeting are made and kept at the Board Office. Video recordings and Board approved Minutes are available on the District's web site.

Oath of Office: For the Twinsburg Board of Education, Treasurer, Mr. Aho, administered the oath of office to the re-elected Board Members, Mrs. Cain-Criswell and Mr. Stuver. Exhibits are attached to the end of this document.

12-001 Election of Board President

Mrs. Cain-Criswell nominated Mr. Stuver for the President of the Board of Education for calendar year 2012. Mr. Crosby seconded the nomination. Mr. Stuver closed nominations when no further nominations were brought forth.

12-002 The motion was made by Mrs. Cain-Criswell and seconded by Mr. Crosby and by a vote of 5-0, Mr. Stuver was elected President of the Twinsburg Board of Education for calendar year 2012 and to serve as President Pro-tem at next years Organizational Meeting until the 2013 President is elected.

Oath of Office: For the Twinsburg Board of Education, Treasurer, Martin Aho, administered the oath of office. Exhibits are attached to the end of this document.

Mr. Stuver, Board President presiding:

12-003 Election of Board Vice President

Mr. Stuver nominated Mrs. Cain-Criswell for the Vice President of the Board of Education for calendar year 2012. Mr. Crosby seconded the motion. Mr. Stuver closed nominations when no further nominations were brought forth.

12-004 The motion was made by Mr. Stuver and seconded by Mr. Crosby and by a vote of 5-0, Mrs. Cain-Criswell was elected Vice President of the Twinsburg Board of Education for calendar year 2012.

Oath of Office: For the Twinsburg Board of Education, Treasurer, Martin Aho, administered the oath of office. Exhibits are attached to the end of this document.

12-005 Robert's Rules of Order

Mr. Stuver moved and Mr. Crosby seconded that the Twinsburg Board of Education follow the Order of Voting on Motions and Resolutions in 2012; Using Robert's Rules of Order. The member making the motion is called first, the member seconding the motion is called next, the Vice-President called second last, and the President called last; in alphabetical order when possible. Robert's Rules of Order shall prevail in determining all board meeting procedural questions.

By a vote of 5-0, the Board President declared the motion approved.

Mr. Crosby moved and Mr. Andrews seconded that the Twinsburg Board of Education adopt resolutions 12-006 to 12-028

12-006 Reading of Board Minutes

That the Board of Education dispense with the reading of the Board minutes of each regular and special meeting provided they are delivered to the Board members at least two days prior to the Board Meeting where approval is anticipated.

12-007 Fiscal Procedures

That the Twinsburg Board of Education authorizes the Superintendent and Treasurer do internal appropriation modifications whenever necessary under provisions of the Purchasing and other Financial Policies of the District and under Ohio Law.

12-008 Board Service Fund

That Twinsburg Board of Education establishes a Board Service Fund in the amount of \$10,000 for the calendar year 2012.

12-009 Faithful Performance Bond for Bd. Members and Superintendent

That Twinsburg Board of Education authorizes the Treasurer to make payments for the 2012 installment for the Faithful Performance Bond covering the Board Members and Superintendent in accordance with the Ohio Revised Code.

12-010 Applications

That Twinsburg Board of Education grants the Superintendent or her designee authority to file applications for all projects considered desirable for the Twinsburg City School District.

12-011 Fiscal Procedures

That the Twinsburg Board of Education authorizes the signature of the Treasurer, or the facsimile thereof, to be used on all checks and warrants.

12-012 Fiscal Procedures

That the Twinsburg Board of Education designates the Superintendent and/or designee as purchasing agent for the Twinsburg City School District for 2012.

12-013 Fiscal Procedures

That the Twinsburg Board of Education authorizes the Treasurer to invest funds, whenever practical as permitted by law, either in short-term or long-term investments and to give a report to the Board.

12-014 Fiscal Procedures

That the Twinsburg Board of Education authorizes the Treasurer to provide payments to employees for salaries and expenses and to suppliers for goods and services within appropriations (a check register will be presented to the Board).

12-015 Fiscal Procedures

That the Twinsburg Board of Education authorizes that the Treasurer's name will appear on all active accounts.

12-016 Fiscal Procedures

That the Twinsburg Board of Education authorizes the budgetary level of authority is at fund-object level for the General Fund and at the fund level for all other funds.

12-017 Set Board Member Pay per Meeting and Number of Meetings

That the Twinsburg Board of Education sets the payment for board members per the following schedule: Ron Stuver and Kate Cain-Criswell will receive \$100 per meeting; Paul Crosby, David Andrews and Steve Shebeck will receive \$125 per meeting, for a maximum number of 36 meetings for calendar year 2012.

12-018 Set day, time and place for Board Meetings

That the Twinsburg Board of Education set the day, time, and place of regular board meetings for calendar year,

- First and Third Wednesday of each month except for June and September then the Board will meet the first and fourth Wednesday. there will be only one Board meeting in July, to be held on July 18, 2012.
- The meetings will be called to order at 7:00pm.
- Meetings will be held in the Twinsburg Government Center.
(THS Meeting Room in the L-Pod and Band room may be used as an alternate site.)

12-019 Accept any/all Federal and State Grants for 2012-2013

That the Twinsburg Board of Education accept any and all federal and state grant monies available to the District and to authorize the participation of staff members in any grant programs available to the District during the school year 2012-2013.

12-020 Superintendent Employments

That the Twinsburg Board of Education authorizes the Superintendent to employ personnel and accept resignations, as needed during calendar year 2012. Such employments and resignations will be reviewed by the Board of Education at its next regularly scheduled meeting.

12-021 Tax Incentive Review Appointees

That the Twinsburg Board of Education appoint the Treasurer, Superintendent, Assistant Superintendent and Alan Shorr of Christley, Herington and Pierce, as representatives to the Tax Incentive Review Council meetings at Summit County Department of Economic Development.

12-022 Appointment of OSBA Capital Conference Delegate and Alternate

That the Twinsburg Board of Education appoints Board Member, Mr. Crosby, as the Delegate to the 2012 Ohio School Boards Association Capital Conference; and, if the Delegate cannot attend, the Board appoints Mrs. Cain-Criswell as the Alternate Delegate.

12-023 Membership Renewal in OSBA for 2012

That the Twinsburg Board of Education approves the annual membership and dues for the Ohio School Boards Association, Legal Assistance Fund, and annual subscriptions for "Briefcase" and "Negotiator" publications for calendar year 2012.

12-024 Fiscal Procedures

That the Twinsburg Board of Education approves The Akron Beacon Journal, The Plain Dealer (both daily newspapers of general circulation) and/or the Twinsburg Bulletin, be designated the official publications for legal notices.

12-025 Records Commission

That the Twinsburg Board of Education approves the records commission of the Twinsburg City School District for calendar year 2012, comprised of the President of the Board of Education, Superintendent, Assistant Superintendent and Treasurer of the district. The records commission shall meet at least once each calendar year to establish rules for retention and disposal of records and to review same.

12-026 Fiscal Procedures

That the Twinsburg Board of Education approves Petty Cash Funds. Building Principal (or designee) and Athletic Director may request up to \$300. Central Office Budgetary Officer may request up to \$200. Food Service Director may request \$200 petty cash in addition to \$360 “change fund”. Expenditures up to \$25 may be made from Petty Cash.

12-027 Committee

That the Twinsburg Board of Education authorizes the combination of the District Curriculum Committee and the District Technology Committee, namely: District Curriculum/Technology Committee

12-028 Committee

That the Twinsburg Board of Education approves that the Audit Committee will consist of a member of the Finance Committee in addition to the Superintendent and/or Assistant Superintendent and Treasurer.

By a vote of 5-0, the Board President declared the motions approved.

Mr. Stuver moved and Mr. Shebeck seconded that the Twinsburg Board of Education adopt resolutions 12-029 to 12-031

12-029 Board Committees:

That the Twinsburg Board of Education appoints the following Board of Education Members to District committees;

Athletic Council	<u>Mr. Shebeck</u>	<u>Mr. Crosby</u>
Buildings And Grounds	<u>Mr. Shebeck</u>	<u>Mr. Andrews</u>
Curriculum/Technology	<u>Mr. Crosby</u>	<u>Mrs. Cain-Criswell</u>
Finance/Audit	<u>Mr. Stuver</u>	<u>Mr. Andrews</u>
Policy Review	<u>Mr. Crosby</u>	<u>Mr. Andrews</u>

12-030 Legislative and Student Liaison with OSBA

That the Twinsburg Board of Education designates Mr. Andrews to serve as Legislative Liaison with OSBA for calendar year 2012.

12-031 Legislative and Student Liaison with OSBA

That the Twinsburg Board of Education designates Mrs. Cain-Criswell to serve as Student Achievement Liaison with OSBA for calendar year 2012.

By a vote of 5-0, the Board President declared the motions approved.

12-032 Legal Counsel

Mrs. Cain-Criswell moved and Mr. Crosby seconded that the Twinsburg Board of Education approves the following firms for legal counsel representation during 2012;

Britton, Smith, Peters & Kalail Co., LPA

Squire, Sanders & Dempsey LLP

Christley, Herington & Pierce, Attorneys at Law

Additionally, the Ohio School Boards Association (OSBA)

By a vote of 5-0, the Board President declared the motion approved.

12-033 Position Recognition

Mr. Andrews moved and Mr. Shebeck seconded that the Twinsburg Board of Education approves the appointment of staff to positions for the 2012 year;

Title IX Hearing Officer: Assistant Superintendent

Anti-Harassment Grievance Officer: Assistant Superintendent

504/ADA Compliance Officer: Assistant Superintendent

Civil Rights Coordinator: Assistant Superintendent

Homeless Liaison: Director of Pupil Personnel

Suspension Appeal Officer, as designee of the Board: Superintendent or her designee.

By a vote of 5-0, the Board President declared the motion approved.

12-034 District Records Officer

Mr. Stuver moved and Mr. Shebeck seconded that the Twinsburg Board of Education recognizes the Administrative Assistant to the Superintendent as District Records Officer (DRO), as established under Twinsburg City Schools Administrative Guideline 8310A. The individual in this position will also serve as the Twinsburg City School District designee in this regard.

By a vote of 5-0, the Board President declared the motion approved.

12-035 Adjournment

Mr. Stuver moved and Mrs. Cain-Criswell seconded that the Twinsburg Board of Education adjourn at 7:41pm.

By a vote of 5-0, The Board President declared the meeting adjourned.