

Twinsburg Board of Education Finance Subcommittee Meeting

Friday, May 11, 2018

Twinsburg Board of Education Office ~ 7:00 a.m.

11136 Ravenna Road, Twinsburg, Ohio 44087

Meeting Minutes

In Attendance: Matt Cellura, Rob Felber, Kathi Powers, Marty Aho, Chad Welker and Jen Farthing

CALL MEETING TO ORDER: The meeting was called to order at 7:02 a.m.

Minutes from March 13, 2018 Finance Subcommittee Meeting were approved.

DISCUSSION ITEMS

Five-Year Forecast:

- Updated Five-Year Forecast for Fiscal Years 2018-2022 was provided.
- The next two levies that will need to be on the ballot will be fixed sum emergency levies.

District Credit Card:

- Discussion and questions regarding PNC's purchasing card – pros and possible issues of this versus a regular credit card.
- Legal counsel has reviewed the purchasing card application.
- Discussion will continue after more information is received to ensure this will suit the District's needs.

Breakfast & Lunch Prices, 2018/2019:

- A recommendation from the Food Service Department was made to increase lunch and breakfast prices by \$.25 (\$40,000 impact across 5 schools).
- Reductions have been made but expenses are still cutting in to the general fund.
- Approximate counts of meals served daily: THS 687 Lunches, 44 breakfasts; RBC 297 lunches, 27 breakfasts; Dodge 473 lunches, 94 breakfasts; Bissell 282 lunches, 83 breakfasts; Wilcox 238 lunches, 72 breakfasts.
- Justification for increase: increase of labor costs each year; costs associated with staff extended medical leaves (situation that cannot be predicted); data days and professional development days when staff are working there is no revenue from breakfasts/lunches.
- Although there is justification, the recommended increase is not supported.

Fees, 2018/2019:

- Academic Recommendations:
 - With the addition of the Kindergarten Preparatory Program (KPP) along with the current Integrated Preschool Program (IPP) there will be additional costs for snacks and for the Scholastic Magazine.
 - K-6 Math series will be updated.
 - Testing fees have increased.
 - Gifted testing to be implemented in 2nd grade.
 - *Project Lead the Way* added an Engineering workbook.
 - Costs decreased for Spanish – consumable workbook changed to online materials.
 - Would like to purchase DataMap for secured storage of student data
 - Makerspace (consumables) added to Technology fee.

- Chromebook fee can remain as is.
- Recommendation was for fees to hold steady – K-3 - \$75, 4-8 - \$85
- Pay-to-Participate:
 - Fees represent 25% of the actual cost for each sport/activity
 - Athletic Department budget has not increased but expenses have. Facility fees for several sports are coming out of the Athletic Department budget that in the past were not because they were considered club sports (Hockey, Bowling, Gymnastics). Middle school student athletes receive new uniforms (based upon the replacement cycle) now instead of uniforms passed down to them from the high school. Officials' fees continue to rise.
 - Facility Rental Fees will be paid out of a separate line item. M. Aho to establish new line and to inform Athletic Director/Coordinator of K-12 Student Activities.
 - Discussion of capping the Pay-to-Participate fees. Considered amounts that are being paid by families with several children participating in activities. Decided the impact was not great enough at this point in time however this information will be shared with the rest of the BOE members for further discussion during an upcoming Work Session.
- Facility Use:
 - Suggestion was made to keep Rental Fees the same for the 2018/2019 school year
 - School Support Organizations provide funding back to the district – no charge for these groups to run events as long as paperwork and forms have been submitted per Board Policy. These groups will be considered an 'Exempt' class unless event is planned during a period for which staff is not available. In those cases, the Support Organization will be charged for personnel costs per the Rental Fee Schedule.

Supplemental positions will be posted as usual.

Meeting was adjourned at 10:16 a.m.

Minutes Approved: November 19, 2018