



# TWINSBURG CITY SCHOOL DISTRICT

## Twinsburg High School

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**Emily Hunt**  
Principal

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**Michelle Lowden**  
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**Charles Saulter**  
Dean of Students

**Brian Fantone**  
Athletic Director/  
Coordinator of K-12  
Student Activities

**Karen Graves**  
Counselor

**Riley Helton**  
Counselor

**Kristie Lewis**  
Counselor

**Matthew Rutkowski**  
Counselor

March 2025

Dear Parents/Guardians of Seniors:

Congratulations! You are about to become the parent of a graduate of Twinsburg High School. This would not be possible without the many years of support you have provided your child. The staff and I salute you for your efforts!

**Reminder:** All graduation requirements must be met for seniors to participate in the commencement ceremony, including academic and community service requirements, the return of all textbooks, library materials, and Chromebooks (including accessories), and the payment of any outstanding school and/or college fees. **In addition, any type of inappropriate behavior or participation in senior pranks will result in the loss of the privilege to participate in the commencement ceremony.** Please help us by addressing this with your student.

The following is a list of the upcoming activities and important information for the Class of 2025:

❑ **Speech & Performance Auditions for Commencement**  
**Wednesday, April 16, 2025 – Block 1**

Senior students are invited to audition for an opportunity to perform at graduation in front of their peers. Performances and speeches must be no more than three minutes in length, and the theme or title of the speech must be identified. Musical performances may be instrumental or vocal, solo or small group (no more than 4 senior students). School-appropriate selections are expected as a committee selects the performers. **Students may sign-up April 4-11 using the form that will be sent to the THS Class of 2025 Google classroom.**

❑ **Community Service Hours** – Deadline to submit is **Thursday, May 1, 2025**  
\*Students participating in Senior Experience must submit their hours by Thursday, April 17.

**Important:** Seniors are encouraged to finalize service hours during spring break. **Students who fail to meet this graduation requirement will be excluded from participating in the commencement ceremony and will not receive their diploma.** If you have any questions or need to verify completed service hours, please contact the high school counseling office.



- ❑ **Senior Prom – Friday, May 2, 2025 – 6:30-10:00 p.m. – Hilton Garden Inn - Twinsburg**  
*Detailed information will be sent via Google classroom.* Please direct questions to Mrs. Wolf, [cwolf@twinsburgcsd.org](mailto:cwolf@twinsburgcsd.org). ***\*PLEASE NOTE – All fees and fines must be paid before Prom tickets can be purchased.***
  
- ❑ **Senior Experience Symposium – Tuesday, May 13, 2025 – 6 p.m.**  
*Participating seniors will report to their community job site Monday, April 21 through Friday, May 9, 2025. (The last day of classes at THS is Thursday, April 17.) Participation in the culminating presentation/symposium on May 13 is mandatory.* Failure to do so will result in the senior sitting for final exams related to their senior classes. Please direct questions to Mrs. Houston, [dhouston@twinsburgcsd.org](mailto:dhouston@twinsburgcsd.org).
  
- ❑ **Senior Academic Awards Dessert – Thursday, May 15, 2025 – 6 p.m. – THS Auditorium**  
Students attend this event by invitation earned through outstanding academic achievement.
  
- ❑ **Cap & Gown Distribution @ Senior Checkout - Wednesday, May 21, 2025 - 9-11 a.m. – Commons**  
***\*PLEASE NOTE – All fees and fines must be paid, all disciplinary consequences must be served, all textbooks and library books must be returned prior to Senior Checkout. Seniors will turn in their Chromebook and charger at Senior Checkout. Failure to do any of the above will result in the senior not receiving their cap and gown nor their final transcript and diploma. Only PaySchools, CASH or MONEY ORDERS will be accepted forms of payment after April 30, 2025. NO Personal Checks!***

Please be sure to read the instructions that accompany your cap and gown. To ensure proper fit, students should try on their cap and gown prior to the commencement ceremony.

**IMPORTANT:** If you have not already placed an order for your cap and gown, please contact our Jostens' representative, Mr. Rick Kraft, 440.744.9014 immediately.

- ❑ **Senior Class – Graduation March – Thursday, May 22, 2025 – 10:30 a.m.**  
Seniors will wear their caps and gowns, ride the bus to the three elementary buildings, and march through the halls to celebrate with their former teachers and younger siblings. Students will meet at their assigned bus in the bus lot at 10:15 a.m. where attendance will be taken. Buses will depart promptly at 10:30 a.m.
  
- ❑ **Senior Lunch – Food Truck (optional) – Thursday, May 22, 2025 – 12 p.m.**  
The senior officers have planned lunch catered by Barrio and the Cleveland Cookie Dough Company food trucks.
  
- ❑ **Graduation Practice (Mandatory) – Friday, May 23, 2025 – 10:00 a.m. – E. J. Thomas Hall**  
Seniors will be transported to and from E. J. Thomas.

**Seniors are required to attend graduation practice in order to participate in commencement.**

**There will be no exceptions!** It is the graduate's responsibility to arrange schedules so appointments or commitments do not conflict with the commencement rehearsal. *Please make those arrangements now.* **Again, students who do not attend will be excluded from the commencement ceremony.**

□ **Graduation Tickets Distribution – Friday, May 23, 2025**

Tickets will be given to seniors after graduation practice when they return to THS from E. J. Thomas. Each senior will receive seven (7) tickets for commencement--graduates **do not** need a ticket. Every guest **must** have a ticket for admission, including small children and babies, whether or not they are using a seat. There is no standing room. Seating is on a first-come, first-serve basis. ***There are no extra tickets available. Please do not call or email to request additional tickets. Families who desire more than the seven allotted tickets must obtain them from other graduates not using all their tickets.***

□ **Commencement – Tuesday, May 27, 2025 – 7 p.m. – E. J. Thomas Performing Arts Hall, Akron**  
Lobby doors will open to the public 60 minutes prior to graduation. Graduates should arrive by 6:15 p.m.

- Commencement is a formal ceremony that recognizes a student's successful completion of the academic program determined by the Twinsburg Board of Education and the State of Ohio. **Those attending are asked to be respectful during the ceremony. Loud noises, shouting of names, noisemakers, and other distractions are not appropriate for this ceremony.** Thank you, in advance, for your cooperation and understanding.
- **Prohibited Items at E. J. Thomas:** *Large backpacks or purses, balloons of any type, beach balls, confetti, Silly String, outside food/beverage, air horns, laser pointers and weapons are prohibited.* Guests may take photographs, but camera tripods are not permitted. All aisles must remain clear.
- **Parking** – Free parking is available. Limited handicap parking spaces are available with a valid permit, or patrons can be dropped off in the E. J. Thomas parking deck near the ticket office.
- **Physically-Challenged Guests** – E. J. Thomas has (3) wheelchairs for use only as transportation. There are easy-access seats on the first two levels of the auditorium. Guests who cannot transfer to a seat should bring their own wheelchair. Due to space limitations, only one companion may be seated with the physically-challenged guest. Other family members can find seats nearby.

□ **Clothes to Wear Under Graduation Gown\*\***

- *Formal attire only*
- ***No jeans, flip flops, tennis shoes or sunglasses***

***\*\*Please review your graduates' clothing items prior to leaving home on Tuesday, May 27.***

□ **Cap and Gown Guidelines**

- ***Graduates must be wearing their cap and gown to enter E. J. Thomas—this is your "ticket" into Commencement.***
- Gowns must be fully zipped, and caps should be placed upon the head so that the mortarboard (top) is level; the cap should never be tipped to one side. ***No writing or decoration is permitted on caps or gowns. Caps with any writing or decoration will be confiscated.*** National Honor Society and Academic Honor cords should be placed around the neck hanging evenly down the front of the gown. Twinsburg gold pins should be pinned on the left side of the gown. ***Only school-issued regalia is permitted to be worn.***

❑ **Cap and Gown Guidelines (continued)**

- **The tassel should be worn on the right side of your cap during the first part of the program.**

After the last graduate receives their diploma and all are seated, the class president will instruct the class to move their tassel, simultaneously, to the left side of the cap.

- ❑ **Please note: Behavior unbecoming of a graduate will result in the diploma being withheld until a student and parent conference is held with an administrator after May 28.** Our expectation is that all graduates represent their families with pride and dignity on stage and in the facility.

***Two additional events related to seniors but not school sponsored are:***

- ❑ **After-Prom – Friday, May 2, 2025 – 11:30 p.m. to 2:30 a.m. – RollHouse, Solon**

After Prom is a parent-planned and sponsored event that provides a fun and safe way for seniors to celebrate together after the prom. Detailed information, including After Prom ticket sales, will be forthcoming from the parent committee.

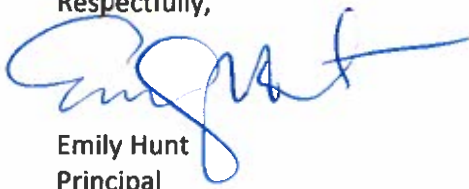
- ❑ **Baccalaureate Ceremony – Thursday, May 22, 2025 – 6:30 p.m. – Ss. Cosmas and Damian Church**

Although not sponsored by the school district, the Ministerial Council invites all graduates and family members to attend this ecumenical service. An invitation will be mailed to all seniors through the Council.

The staff and administration of Twinsburg High School want this year to be celebrated with a safe graduation season. Only through a combined and cooperative effort of the entire community can we hope to stop the senseless tragedies associated with irresponsible and illegal teenage alcohol consumption and other life-altering, negative decisions. It is our expectation that all students will remain safe and secure through this season as we join together in celebrating your senior's accomplishments. **We look forward to a beautiful celebration on May 27th.**

Thank you again for the support that you have provided for your child throughout the years. Working together, we will make this a successful Prom and graduation for your child.

Respectfully,



Emily Hunt  
Principal