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 Minutes of REGULAR Meeting
 

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April 21, 2010

The Twinsburg City School District Board of Education met in REGULAR session on the above date at the Twinsburg Government Center in Council Chambers at 7:00 p.m. The following board members were present: Mr. Andrews, Mrs. Cain-Criswell, Mr. Crosby, Mr. Shebeck, and Mr. Stuver. Recordings of the meeting are made and kept in the Superintendent's Office.

Also present at the meeting were Mr. Marlow, Mr. Lenzo, and Mr. Aho.

**Mr. Stuver moved and Mr. Crosby seconded that the Twinsburg Board of Education adopt resolutions 10-103 to 10-105.**

10-103 **Minutes**

That the Twinsburg Board of Education approves the Minutes for the following meetings:

|  |                                     |
|--|-------------------------------------|
| Regular Meeting – January 6, 2010        | Regular Meeting – February 3, 2010  |
| Organizational Meeting – January 6, 2010 | Regular Meeting – February 17, 2010 |
| Regular Meeting – January 20, 2010       |                                     |

10-104 **Financial Report**

That the Twinsburg Board of Education accepts the following Financial Report for the months of January and February, 2010: Bank Reconciliation, General Fund Financial Summary Report and Financial Report by Fund. See pages 129-138

10-105 **Check Register**

That the Twinsburg Board of Education accepts the Check Registers for the month of January, 2010; the total, including payroll is: \$4,611,673.16; and the month of February, 2010; the total, including payroll is \$3,468,350.29. See pages 139-156

*Ayes: Mr. Andrews, Mrs. Cain-Criswell, Mr. Crosby, Mr. Stuver, and Mr. Shebeck.  
The Board President declared the motions approved.*

**Mrs. Cain-Criswell moved and Mr. Andrews seconded that the Twinsburg Board of Education adopt resolutions 10-106 to 10-114.**

10-106 **Donation**

That the Twinsburg Board of Education approves a donation from the Board of Education in the amount of \$1,500 to the Twinsburg High School After-Prom Committee, and a donation from Third Federal Savings & Loan, 9057 Darrow Road, Twinsburg, OH 44087 of 10 chairs; upon the recommendation of the Superintendent.

10-107 **RBC – Washington DC Trip**

That the Twinsburg Board of Education approves a Washington D.C. trip for R.B. Chamberlin Middle Schools students on May 19-21, 2010; upon the recommendation of the Superintendent.

**10-108 Dodge – Greenfield and Camp Fitch Trips**

That the Twinsburg Board of Education approves a Greenfield Trip for Dodge Intermediate School students on May 6-7, 2010 and May 13-14, 2010; and, the 6<sup>th</sup> Grade Trip to Camp Fitch on May 19-21, 2010; upon the recommendation of the Superintendent.

**10-109 Deletion from Inventory**

That the Twinsburg Board of Education approves the attached listing of items be deleted from inventory; upon the recommendation of the Superintendent. See pages 157-162

**10-110 Service Agreement**

That the Twinsburg Board of Education approves the following *Service Agreement*, with Paulina A. Vales; upon the recommendation of the Superintendent.

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| <p>SERVICE AGREEMENT<br/>By and Between<br/>TWINSBURG CITY SCHOOLS<br/>and<br/>PAULINA A. VALES<br/>For the 2009-2010 School year</p> <p>THIS AGREEMENT for services entered into by and between the Twinsburg City Schools Board of Education (BOE) and Paulina A. Vales, to perform services in the amounts specified below.</p> <p>Paulina A. Vales agrees to provide:<br/>Speech/Language Evaluation @ \$70.00 per hour Not to exceed \$350.00</p> <p>In accordance with requests made by the BOE and subject to such rules and regulations of the BOE as are applicable to the satisfactory performance of this Agreement.</p> <p>Paulina A. Vales agrees to provide the BOE with reports and/or documentation as needed and determined by the BOE to be necessary to complete local, state and/or federal reports within the required time limits.</p> |
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**10-111 Adopt Course of Study**

That the Twinsburg Board of Education approves the adoption of the following courses of study, upon the recommendation of the District Curriculum Committee and the Superintendent.

Chemistry/Honors Chemistry and Business Education, as well as, a revised course of study for Health, which includes the topic of dating violence.

**10-112 Adopt Textbook/Instructional Materials**

That the Twinsburg Board of Education approves the adoption of the following textbooks/instructional materials as recommended by the District Curriculum Committee and the Superintendent.

THS – Art Books – 30 books, \$4,746 from PI funds  
 THS - Business Books – Seven classes, 195 books, \$10,044 from PI funds  
 THS – Spanish Supplementals: Six items: 443 books, \$5,757 from PI funds  
 THS Health Books: 130 books, \$8,967 from PI funds  
 Bissell *Help Me 2 Learn* Phonics programs, \$1,407 from General Fund  
 Title I Parent/Student Materials: Summer Bridge Activity Books, 501 @ \$11 ea., \$5,510 from Title I funds. This is a mandated expenditure.  
 Dodge Gr. 4 Reading books, \$1,797 from PI funds  
 Total \$38,228 (May vary with s/h and final class counts).

#### 10-113 **Community Relations Board**

That the Twinsburg Board of Education approves the adoption of *An Ordinance Creating Chapter 144 of the Codified Ordinances of the City of Twinsburg Establishing a Community Relations Board as Amended; (Twinsburg City Ordinance 27-2010 Establishing a Community Relations Board)* upon the recommendation of the Superintendent.

#### 10-114 **Bus Lease to City**

That the Twinsburg Board of Education approves the adoption of *A Resolution Authorizing the Mayor to Make and Enter into a Contract on Behalf of the City of Twinsburg with the Board of Education of the Twinsburg City School District Pursuant to Chapter 755 of the Ohio Revised Code Prescribing the Leasing of School Buses to the City of Twinsburg to Implement the 2010 City Recreation Program, and Declaring an Emergency;* upon the recommendation of the Superintendent.

*Ayes: Mr. Andrews, Mrs. Cain-Criswell, Mr. Crosby, Mr. Stuver, and Mr. Shebeck.  
 The Board President declared the motions approved.*

#### 10-115 **SMART Boards**

Mr. Andrews moved and Mr. Stuver seconded that the Twinsburg Board of Education approves the purchase of SMARTBoards as follows: 7-Smart Technologies Smart Boards 680 with UF55Projector and 3 SMART Technologies Smart Board-77” (and necessary accessories) in the amount of \$31,552.00 for Bissell Elementary School; and, 4-SMART Technologies Smart Board 680 with UF55 Projector and 2 Smart Technologies Smart Board-77” (and necessary accessories) in the amount of \$18,761 for Wilcox Primary School, to be paid from P.I. Funds from SMARTed Services, 1821 E. 40<sup>th</sup> Street, Cleveland OH 44103; upon the recommendation of the Superintendent.

*Ayes: Mr. Andrews, Mrs. Cain-Criswell, Mr. Crosby, Mr. Stuver, and Mr. Shebeck.  
 The Board President declared the motion approved.*

#### 10-116 **Contract – Pervanje**

Mr. Andrews moved and Mr. Stuver seconded that the Twinsburg Board of Education approves a contract with Pervanje Architects, LLC, P.O. Box 497, Twinsburg Ohio 44087, at the rate of \$80 per hour for general design components and \$105 per hour for meetings and presentations for a proposed Wilcox Primary School Window Replacement Project. Total not to exceed \$25,000, to be paid out of P.I. Funds. Michael T. Lenzo, Assistant Superintendent, will be the representative for the District on this project; upon the recommendation of the Superintendent.

*Ayes: Mr. Andrews, Mrs. Cain-Criswell, Mr. Crosby, Mr. Stuver, and Mr. Shebeck.  
The Board President declared the motion approved.*

**10-117 Contract – CCG Energy**

Mr. Andrews moved and Mr. Stuver seconded that the Twinsburg Board of Education enter into a contract with CCG Energy Solutions, Inc. for an House Bill 264, Energy Conservation Project; upon the recommendation of the Superintendent.

TO ENTER INTO CONTRACT WITH CCG ENERGY SOLUTIONS, INC.  
FOR  
**ENERGY CONSERVATION RETROFITS UNDER OHIO AM. HB 264**

WHEREAS, the Twinsburg City Schools has previously authorized CCG Energy Solutions, Inc. to perform an in-depth engineering analysis of it's facilities for the purposes of developing an Energy Conservation Retrofit Program under the guidelines of Ohio Amended House Bill 264; and,

WHEREAS, CCG Energy Solutions, Inc. has completed said energy analysis in accordance with the provisions of amended HB 264; and,

WHEREAS, the results of this study reveal that the Twinsburg City Schools will save an estimated \$246,144 per year in energy and operational costs over a fifteen-year period based on the implementation of the above mentioned energy retrofit program; and,

WHEREAS, the costs for implementation of either of the above mentioned retrofits will not exceed \$2,600,000;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Twinsburg City Schools (the "District"), County of Summit, Ohio, this Board of Education hereby authorizes the Superintendent of Schools to enter into a contract with CCG Energy Solutions, Inc. for the purposes of performing an Energy Conservation Retrofit Project as outlined in their program proposals, contingent upon State Department of Education approval of this project under the guidelines of Ohio Amended House Bill 264; and,

FURTHERMORE, BE IT RESOLVED THAT, in accordance with the provisions of amended House Bill 264, this Board of Education does hereby exempt itself from the statutory bidding requirements under the Ohio Revised Code section 3313.372.

*Ayes: Mr. Andrews, Mrs. Cain-Criswell, Mr. Crosby, Mr. Stuver, and Mr. Shebeck.  
The Board President declared the motion approved.*

**10-118 Contract – Architects,**

Mr. Andrews moved and Mr. Stuver seconded that the Twinsburg Board of Education approves a Contract with Balog, Steines, Hendricks, and Manchester Architects, Inc. to create an Assessment and Master Plan for Dodge Intermediate School that will study the needs of the school building and its operations. This plan will investigate options for repairs, upgrades, renovations, and additions at the rate of \$150 per hour for approximately 160 hours for the general design components, meetings and presentations. Total not to exceed \$24,000, to be paid out of P.I. Funds; upon the recommendation of the Superintendent.

*Ayes: Mr. Andrews, Mrs. Cain-Criswell, Mr. Crosby, Mr. Stuver, and Mr. Shebeck.*

*The Board President declared the motion approved.*

**Mr. Stuver moved and Mr. Andrews seconded that the Twinsburg Board of Education adopt resolutions 10-119 to 10-135.**

**10-119 Employment**

That the Twinsburg Board of Education approves the following Continuing Contracts beginning with the 2010-2011 school year; upon the recommendation of the Superintendent.

|                 |                 |                  |                |
|-----------------|-----------------|------------------|----------------|
| Nancy Drain     | Patrick Eustace | Matt Hill        | Lisa Ianni     |
| Teri Jenks      | Sarah Kmet      | Heather Littler  | Kim MacArthur  |
| Barbara Rosalez | Shannon Scott   | Laura Smalheer   | Julie Thompson |
| Randy Tucker    | Mark Willis     | Elizabeth Wright | Melissa Zenz   |

**10-120 Employment**

That the Twinsburg Board of Education approves the following One-Year Limited Contracts, upon the recommendation of the Superintendent.

|                    |                  |                  |                   |
|--------------------|------------------|------------------|-------------------|
| Mary Bilinski      | Marie Cavotta    | Donald DuBois    | Lia Fernandez     |
| Nicole Geffken     | Melissa Hawkins  | Kim Henderson    | Kristen Hoover    |
| Brian Insley       | Jillayne Johnson | Todd Kalkbrenner | Kristen Krupinski |
| Eleanor Linek      | Wyatt Monteith   | Julie Solis      | Tessa Torowski    |
| Andrea Van Buskirk | Monica Wallace   | Hong Zhang       | John Parke        |

**10-121 Employment**

That the Twinsburg Board of Education approve the following Two-Year Limited Contracts; upon the recommendation of the Superintendent.

|               |                       |                 |                   |
|---------------|-----------------------|-----------------|-------------------|
| Scott Amstutz | Cheri Carder          | Paul Carlson    | Margaret Chernick |
| Emily Depew   | Sophie Engler         | Amanda Fariello | Mallory Grycan    |
| John Hribar   | Drina Jolly           | Jacquelyn Knoch | Randall Lanoue    |
| Mary Labus    | Evangeline Marantides | Beth Mariola    | Candace Mayes     |
| Mark Solis    | Matthew Socrates      | Melissa Warren  | Matt Witting      |

**10-122 Employment**

That the Twinsburg Board of Education approve the following Three-Year Limited Contracts; upon the recommendation of the Superintendent.

|                    |                 |                |                |
|--------------------|-----------------|----------------|----------------|
| Lisa Butler        | Damon Conn      | Allison Dodeci | Brian Fantone  |
| Lynnette Maly      | Brian McNair    | Jason Tait     | Julie VanDiest |
| Christine Vilcheck | Jennifer Watson | Kelly Williams |                |

**10-123 Employment**

That the Twinsburg Board of Education approves the Non-Renewal of the following Contracts; upon the recommendation of the Superintendent.

|               |                 |                 |               |
|---------------|-----------------|-----------------|---------------|
| Ryan Bandiera | Amanda Bova     | Tracey Dizenzo  | Krista Markel |
| Alyson Meyer  | Jennifer Miller | Angela Oliverio | Abigail Peltz |
| Jessica Toth  |                 |                 |               |

**10-124 Employment**

That the Twinsburg Board of Education approves the termination of all 2009-2010 Supplemental Contracts; upon the recommendation of the Superintendent.

10-125 **Employment**

That the Twinsburg Board of Education approves the termination of all Supplemental Contracts for Extended-Time; upon the recommendation of the Superintendent.

10-126 **Employment**

That the Twinsburg Board of Education approves the following Supplemental Contracts **Scott Peterson**: Middle School Track Coach, for the remainder of the 2009-2010 school year; upon the recommendation of the Superintendent.

10-127 **Employment**

That the Twinsburg Board of Education approves the Supplemental Contracts for the following personnel attending the 8<sup>th</sup> Grade Washington D.C. trip for R.B. Chamberlin Middle School; upon the recommendation of the Superintendent.

|                  |                |                 |                                 |
|------------------|----------------|-----------------|---------------------------------|
| Mary Armstrong   | David Ciborek  | Jodie Coseno    | Brian Davis                     |
| David Edwards    | Brian Fantone  | Jeff Funk       | John Hribar                     |
| Todd Kalkbrenner | Randall Lanoue | Edward Lipnos   | Heather MacNaughton             |
| Lynnette Maly    | John Matune    | Margaret McGing | Leanne Paul                     |
| Marcy Richards   | Rusty Schmauch | Julie Thompson  | Tessa Torowski                  |
| Randy Tucker     | Monica Wallace | Melissa Warren  | Emily Williams- Volunteer       |
| David Weirich    |                |                 | Officer Brian Steele- Volunteer |

10-128 **Employment**

That the Twinsburg Board of Education approves the Supplemental Contracts for the following personnel attending the Greenfield trips and Camp Fitch for Dodge Intermediate School; upon the recommendation of the Superintendent.

**Trip #1-May 6-7, 2010 – Greenfield**

|                 |                |                 |                 |
|-----------------|----------------|-----------------|-----------------|
| Brandy Correia  | Cheri Godinsky | Kim Henderson   | Linda Hon       |
| Dawn Lulette    | Debra Marlow   | Jennifer McHugh | Angela Oliverio |
| David Rowbotham | Don Schultz    | Pat Spring      | Robert Summers  |
| Kris Jensen     | Ann Feichter   | Kathy Knapik    |                 |

**Trip #2-May 13-14, 2010-Greenfield**

|               |                  |                |               |
|---------------|------------------|----------------|---------------|
| Kate Cardaman | Jillayne Johnson | Amy Henretty   | Kathy Kustich |
| Judy Latsch   | Jennifer Miller  |                | Holly Recker  |
| Heath Savage  | Don Schultz      | Kelly Williams | Mark Willis   |
| Jen McHugh    | Kathy Knapik     |                |               |

**May 19-21, 2010-Camp Fitch (6<sup>th</sup> grade)**

|               |                  |                 |                  |
|---------------|------------------|-----------------|------------------|
| Ryan Bandiera | Lauren Bobrowski | Sharon Booker   | Lisa Butler      |
| Joan Cottrill | Ann Feichter     | Jen Fosnight    | Melissa Hawkins  |
| Tracey Drenzo | Sarah Jackson    | Kathy Knapik    | Dawn Lulette     |
| Kim Madden    | Krista Markel    | Debra Marlow    | Christine Palmer |
| John Parke    | David Rowbotham  | Patricia Spring | Robert Summers   |
| Chris Sutton  | Andre Taylor     | Rebecca Widener | Mark Willis      |

10-129 **Employment**

That the Twinsburg Board of Education approves that Gabriela Beni be hired as a substitute Instructional Assistant, on as “as needed basis” for the Game Club; upon the recommendation of the Superintendent.

10-130 **Employment**

That the Twinsburg Board of Education employs Jeff Tomko and Randy Tucker to provide home instruction services @ \$23 per hour to be paid from general fund for the remainder of the 2009-2010 school year; upon the recommendation of the Superintendent.

10-131 **Employment**

That the Twinsburg Board of Education approves the following Classified substitute list for the remainder of the 2009-2010 school year; upon the recommendation of the Superintendent.

Lisa Braun: Secretary, Cook, Assistant  
Keiger Reed: Assistant, Janitor

Gloria McClendon: Secretary, Assistant  
Bradford Lewis: Cook, Assistant

10-132 **Employment**

That the Twinsburg Board of Education employs Chris Shaffer as an Instructional Assistant @ Twinsburg High School, Step 1, effective immediately and ending on May 28, 2010; upon the recommendation of the Superintendent.

10-133 **Transfer of Sick Days**

That the Twinsburg Board of Education approves the following transfer of sick days; upon the recommendation of the Superintendent.

**To: Loretta Narducci: Total Donated Hours: 216 hrs.**

|                              |                           |                            |
|------------------------------|---------------------------|----------------------------|
| Elizabeth Eaton = 15 hrs.    | Kathy Gutowski = 7.5 hrs. | Lynnette Maly = 7.5 hrs.   |
| Barbara McGee = 22.5 hrs.    | Marcy Richards = 15 hrs.  | Sue Schostak = 22.5 hrs.   |
| Louise Schweitzer = 7.5 hrs. | Belinda Scott = 22.5 hrs. | Pat Williams = 21 hrs.     |
| Linda Brown = 7.5 hrs        | Julie Thompson = 15 hrs   | Marianna Domino = 7.5 hrs. |
| Joyce Harney += 15 hrs.      | Brian Davis = 15 hrs.     | Bev Hegedish = 15 hrs.     |

10-134 **Leave**

That the Twinsburg Board of Education approves the following staff leaves of absences; upon the recommendation of the Superintendent.

|                         |   |
|-------------------------|---|
| <u>Kim MacArthur</u>    | parental leave of absence from April 12, 2010 through May 19, 2010; using accumulated sick days.  |
| <u>Cindy Kurt</u>       | parental leave of absence; from approximately August 16 to December 21, 2010, using accumulated sick days, the remaining portion “unpaid” |
| <u>Kristen Foerster</u> | parental leave of absence; from approximately September 25, 2010 through December 21, 2010, using accumulated sick days.                  |

10-135 **Resignations**

That the Twinsburg Board of Education accepts the following staff resignations; Angela Magnes, RBC track coach; Christopher Sutton, Teacher, effective June 1, 2010; Rosanne Stark, Secretary at RBC, effective June 4, 2010; upon the recommendation of the Superintendent.

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Minutes of REGULAR Meeting

April 21, 2010

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*Ayes: Mr. Andrews, Mrs. Cain-Criswell, Mr. Crosby, Mr. Stuver, and Mr. Shebeck.  
The Board President declared the motions approved.*

10-136 **EXECUTIVE SESSION**

Mr. Shebeck moved and Mr. Stuver seconded that the Twinsburg Board of Education meet in Executive Session at approximately 8:55 p.m. for the purpose of discussing:

The appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employees, negotiations, grievance and litigation.

Ayes: Mr. Andrews, Mrs. Cain-Criswell, Mr. Crosby, Mr. Stuver, and Mr. Shebeck.  
The Board President declared the motion approved.

**The Board reconvened from Executive Session** at approximately 9:29 p.m.

The following members were present:

Mr. Andrews, Mrs. Cain-Criswell, Mr. Crosby, Mr. Stuver, and Mr. Shebeck.

10-137 **Adjournment**

Mr. Andrews moved and Mr. Crosby seconded that the Twinsburg Board of Education adjourn at 9:43 p.m.

Ayes: Mr. Andrews, Mrs. Cain-Criswell, Mr. Crosby, Mr. Stuver, and Mr. Shebeck.  
The Board President declared the meeting adjourned.

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Board President

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Treasurer



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Minutes of REGULAR Meeting

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