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 Minutes of REGULAR Meeting
 

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January 06, 2010

The Twinsburg City School District Board of Education met in REGULAR session on the above date at the Twinsburg Government Center in Council Chambers at 7:30 p.m. The following board members were present: Mr. Andrews, Mrs. Cain-Criswell, Mr. Crosby, Mr. Shebeck, and Mr. Stuver. Recordings of the meeting are made and kept in the Superintendent's Office.

**Mrs. Cain-Criswell moved and Mr. Stuver seconded that the Twinsburg Board of Education adopt resolutions 10-019 to 10-022.**

10-019 **Minutes**

That the Twinsburg Board of Education approves the Minutes for the following meetings:

Regular Meeting – November 4, 2009

Regular Meeting – November 18, 2009

10-020 **Financial Report**

That the Twinsburg Board of Education accepts the following Financial Report for the month of November 2009: Bank Reconciliation, General Fund Financial Summary Report and Financial Report by Fund. See pages 09-13

10-021 **Check Register**

That the Twinsburg Board of Education accepts the Check Registers for the month of November 2009; the total, including payroll is \$3,946,861.17. See pages 14-23

10-022 **Tax Budget:**

That the Twinsburg Board of Education reviewed and approved the attached Fiscal Tax Budget for the school year commencing July 1, 2010. See pages 24-36.

*Ayes: Mr. Andrews, Mrs. Cain-Criswell, Mr. Crosby, Mr. Stuver, and Mr. Shebeck.  
The Board President declared the motion approved.*

**Mr. Crosby moved and Mr. Andrews seconded that the Twinsburg Board of Education adopt resolutions 10-023 to 10-029.**

10-023 **Records Commission**

That the Twinsburg Board of Education approves the Records Commission comprised of the President of the Board of Education, the Treasurer, the Superintendent of Twinsburg City Schools and the Assistant Superintendent. The commission shall meet at least once a year and establish rules for retention and disposal of records and to review same; upon the recommendation of the Superintendent.

10-024 **News Media**

That the Twinsburg Board of Education recommends that the Twinsburg City School District use the Twinsburg Bulletin, as its primary news source, and the Akron Beacon Journal or the Plain Dealer, as secondary and/or optional sources; upon the recommendation of the Superintendent.

**10-025 Law Firms**

That the Twinsburg Board of Education authorizes the use of the following law firms on an “as needed” basis or as deemed necessary by the Superintendent.

Christley, Herington & Pierce  
Britton, Smith, Peters & Kalail Co., L.P.A.  
Millisor & Nobil  
Squire Sanders & Dempsey, LLP

**10-026 Academic Calendar**

That the Twinsburg Board of Education approves the attached 2010-2011 Academic Calendar; upon the recommendation of the Superintendent. See page 37

**10-027 Deletion from Inventory**

That the Twinsburg Board of Education approves the attached listing of books from the Twinsburg High School and Dodge Intermediate School inventory (these books are being offered to the Outreach Center and Friends of the Library); and, two (2) glass basketball backboards from R. B. Chamberlin Middle School; upon the recommendation of the Superintendent. See pages 38-49.

**10-028 Overnight Trips**

That the Twinsburg Board of Education approves an overnight student trip for the Show Choir on January 16, 2010 and returning January 17, 2010 to Portsmouth High School Show Choir Invitational, and for the Show Choir on January 23, 2010 returning January 24, 2010 for the Picqua High School Show Choir Invitational; upon the recommendation of the Superintendent

**10-029 Donation**

That the Twinsburg Board of Education accepts an anonymous donation in the amount of \$3,500 for Project Star; upon the recommendation of the Superintendent.

*Ayes: Mr. Andrews, Mrs. Cain-Criswell, Mr. Crosby, Mr. Stuver, and Mr. Shebeck.  
The Board President declared the motion approved.*

**10-030 Letter of Intent with CCG Energy**

Mr. Andrews moved and Mrs. Cain-Criswell seconded that the Twinsburg Board of Education hereby authorizes the signature for a letter of intent for the CCG Energy Solutions, Inc., to proceed with development of an energy retrofit project under the guidelines of Ohio Amended House Bill 264; upon the recommendation of the Superintendent.

*Ayes: Mr. Andrews, Mrs. Cain-Criswell, Mr. Crosby, Mr. Stuver, and Mr. Shebeck.  
The Board President declared the motion approved.*

**Mrs. Cain-Criswell moved and Mr. Stuver seconded that the Twinsburg Board of Education adopt resolutions 10-031 to 10-034.**

10-031 **Leave**

That the Twinsburg Board of Education approves the following staff leaves of absence; upon the recommendation of the Superintendent.

Mary Miller	Latch-Key Assistant at Bissell Elementary School, FMLA effective December 1, 2009-February 22, 2010
William Manley	Human Resources Coordinator at Central Office, Military Leave effective February 10, 2010-October 25, 2010

10-032 **Resignations**

That the Twinsburg Board of Education accepts the following staff resignations; upon the recommendation of the Superintendent.

George Basil	Janitor at Wilcox Primary School, effective January 1, 2010. (Retirement)
Chelsea Wentz	Secretary at Twinsburg High School, effective December 18, 2009.

10-033 **Employment**

That the Twinsburg Board of Education approves the following employments; upon the recommendation of the Superintendent.

Kim Lewis	Lunchroom Assistant at Bissell, Step 1, effective January 11, 2010
Linda Goetz	five (5) hour cook at Dodge, Step 9, effective January 7, 2009
Joan Ponter	three (3) hour cook at THS, Step 2, effective January 7, 2009

10-034 **Employment**

That the Twinsburg Board of Education approves the following Classified substitute for the remainder of the 2009-2010 school year; Nicole Timbers: Assistant and Secretary; upon the recommendation of the Superintendent.

*Ayes: Mr. Andrews, Mrs. Cain-Criswell, Mr. Crosby, Mr. Stuver, and Mr. Shebeck.  
The Board President declared the motion approved.*

10-035 **EXECUTIVE SESSION**

Mr. Andrews moved and Mr. Stuver seconded that the Twinsburg Board of Education meet in Executive Session at approximately 7:52 p.m. for the purpose of discussing:

The appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employees, negotiations, and litigation matters.

Ayes: Mr. Andrews, Mrs. Cain-Criswell, Mr. Crosby, Mr. Stuver, and Mr. Shebeck.  
The Board President declared the motion approved.

The Board reconvened from Executive Session at approximately 8:10 p.m.

The following members were present:

Mr. Andrews, Mrs. Cain-Criswell, Mr. Crosby, Mr. Stuver, and Mr. Shebeck.

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10-036 **Adjournment**

Mrs. Cain-Criswell moved and Mr. Stuver seconded that the Twinsburg Board of Education adjourn at 8:11 p.m.

Ayes: Mr. Andrews, Mrs. Cain-Criswell, Mr. Crosby, Mr. Stuver, and Mr. Shebeck.  
The Board President declared the meeting adjourned.

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Board President

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Treasurer

## INTRODUCTION

**The Tax Budget is a document required by Ohio Revised Code Section 5705.28 so that the County Budget Commission may set millage rates for taxing entities.**

A school district is required to approve a tax budget for the succeeding year, before January 15 each year and submit it to the County Tax Commission. The Tax Commission will review this document and use it to set millage for the coming year.

Subsequently, the Board of Education passes a resolution authorizing the county to collect the necessary tax levies as determined by the Budget Commission. Then the School District is to certify the levies to the county auditor by April 1st unless a later date is approved by the county.

The Tax Budget is the first step in the budgetary process and is designed only for setting millage by the county budget commission. As part of this process the county will send the school district a Schedule A & B and an Official Certificate of Estimated Resources. The main purpose of these documents is to list the existing levies, the effective millage and assessed property values in each class. In June the Board will be presented with a Temporary Appropriations Measure and generally in September the Board adopts the Permanent Appropriations Measure.

The General Fund budget presented here takes into consideration the most current Five-Year forecast. Differences result in fund groupings. The Bond Retirement Fund numbers are based on the principal and interest due plus any associated fees. The Permanent Improvement Fund is based on the available tax dollars voted for this fund.

The last column on Schedule 1 labeled *Tax Year 2009/ Collection Year 2010 Estimated Gross \$ Amount from Levy* is reduced by the amount equal to the tangible personal property reimbursements to be made by the State. The State of Ohio enacted legislation, HB66, that will eliminate the tax businesses pay on tangible personal property. This effectively eliminates a source of approximately thirty percent of Twinsburg School District's revenues.

All other funds are based on historical numbers only. There are no guarantees that any fund including grant funds will continue at the same dollars into the future. Past results are no indication of future performance. These funds could experience reductions or increases in allocations. Also, the number of grants could decrease or increase depending on the state and federal budgets.

In summary - the millage is set by the County Tax Commission and we make a concerted effort mixed with a little optimism to estimate the amount of tax revenue the school district will receive. This document should not be viewed as a stand-alone document but must be viewed as an integral part of the entire budgetary process.

Martin Aho  
Treasurer  
December 30, 2008