

Minutes of REGULAR Meeting

September 03, 2008

The Twinsburg City School District Board of Education met in REGULAR session on the above date at the Twinsburg Government Center in Council Chambers at 7:00 p.m. The following board members were present: Mr. Andrews, Mr. Buzulence, Mrs. Cain-Criswell, and Mr. Shebeck. Absent was Mr. Stuver. Recordings of the meeting are made and kept in the Superintendent's Office.

Mr. Buzulence moved and Mrs. Cain-Criswell seconded that the Twinsburg Board of Education adopt resolutions 08-249 through 08-252:

08-249 Minutes

That the Twinsburg Board of Education approves the Minutes for the following meetings:

Regular Meeting – July 9, 2008

Work Session Meeting – July 30, 2008

08-250 Financial Report

That the Twinsburg Board of Education accepts the following Financial Report for the month of July, 2008: Bank Reconciliation, General Fund Financial Summary Report and Financial Report by Fund. See pages 281-285

08-251 Check Register

That the Twinsburg Board of Education accepts the Check Registers for the month of June, 2008; the total, including payroll is \$3,590,507.27. See pages 286-292

08-252 Resolution 403b Plan Documents

That the Twinsburg Board of Education approves the following *RESOLUTION ADOPTING A SECTION 403(B) PLAN*.

A RESOLUTION ADOPTING A SECTION 403(B) PLAN AND APPOINTING THE TREASURER TO ADMINISTER THE PLAN

WHEREAS, Internal Revenue Code ("IRC") Section 403(b) and applicable regulations thereunder provide that (i) contributions made by the Board on behalf of its employees (including contributions made pursuant to salary reduction agreements) to insurance companies and certain other entities which are to be held under certain annuity contracts or custodial account agreements described therein ("403(b) Contracts") will not be currently treated as gross income for federal income tax purposes, and (ii) such contributions and earnings thereon will not be subject to federal income tax until distributed to the employee or other beneficiary of such contract; and

WHEREAS, Ohio Revised Code ("ORC") Section 9.90 provides that the Board may make contributions on behalf of employees to annuity contracts and/or custodial accounts described in IRC Section 403(b) (including contributions made pursuant to a salary reduction agreement); and

WHEREAS, ORC Section 9.91 provides that, subject to certain restrictions that the Board may impose, employees may request that the Board make contributions on their behalf to a 403(b) Contract designated by such employees, under salary reduction agreements or other terms and conditions as determined by the Board; and

WHEREAS, ORC Section 9.91 provides that the Board may require a 403(b) Contract provider, or broker who offers 403(b) Contracts, to enter into a reasonable agreement protecting the Board from any liability attendant to procuring, or making contributions to, a 403(b) Contract for its employees; and

WHEREAS, the Board wishes to make contributions under one or more 403(b) Contracts on behalf of employees, who elect to have such contributions made thereto pursuant to salary reduction agreements, provided that the provider of the 403(b) Contract, or the broker for the 403(b) Contract, executes an agreement protecting the Board from liability attendant

thereto; and

WHEREAS, Treasury Department Regulations under IRC Section 403(b) require that the Board, among other things, adopt a plan document that will reflect its policies and procedures in regard to contributions to 403(b) Contracts, and that otherwise provide that such policies and procedures will comply with the requirements of IRC Section 403(b), as interpreted by such regulations; and

WHEREAS, pursuant to, and in accordance with, the provisions of IRC Section 403(b) and the regulations thereunder, and certain other provisions of the federal income tax law, the Board wishes to establish a Section 403(b) Plan that will permit employees to make elective deferrals under the Plan; and

WHEREAS, the Board has consulted with outside legal counsel in regard to the tax consequences of the 403(b) Plan; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Twinsburg City School District, County of Summit, State of Ohio, that:

Section 1. The Board hereby adopts the Twinsburg City School District Section 403(b) Plan that is attached hereto as Exhibit A (the "403(b) Plan").

Section 2. The Treasurer of the School District is hereby authorized to formally execute, on behalf of the Board, the attached 403(b) Plan, and any and all other legal documents that may be required to establish and maintain the 403(b) Plan, including, without limitation, the agreements that are included as Exhibits to the 403(b) Plan, and any required filings with the Internal Revenue Service or other governmental agencies. Further, the Treasurer is hereby appointed to act on behalf of the Board as the Administrator of the 403(b) Plan. Accordingly, the Treasurer may adopt rules and regulations relating to plan administration as, in the Treasurer's sole judgment, shall be necessary or desirable for 403(b) Plan administration and compliance with applicable law.

Section 3. This Board finds and determines that all formal actions of this Board and of any of its committees concerning and relating to the adoption of this resolution were taken, and that all deliberations of this Board and of any committees that resulted in those formal actions were held, in meetings open to the public in compliance with the law.

Section 4. This Resolution shall be in full force and effect as of January 1, 2009.

*Ayes: Mr. Andrews, Mr. Buzulence, Mrs. Cain-Criswell, and Mr. Shebeck.
The Board President declared above items approved.*

Mr. Shebeck moved and Mr. Buzulence seconded that the Twinsburg Board of Education adopt resolutions 08-253 to 08-258.

08-253 NEOLA Board Policy

That the Twinsburg Board of Education approves the Second Reading of the following Re-Adopted NEOLA Policy No's.; upon the recommendation of the Superintendent.

**Policy: STUDENTS 5112 Entrance Requirements
 5409 Student Acceleration
 5410 Promotion, Academic Acceleration, Placement and Retention
 5464 Early High School Graduation**

**Guidelines: STUDENTS 5112 Admission to Kindergarten
 5410 Promotion, Placement and Retention**

08-254 Deletion from Inventory

That the Twinsburg Board of Education approves the following list of items for deletion from inventory; upon the recommendation of the Superintendent.

40 copies of Modern Metalworking by John R. Walker,
Copyright 1985, The Goodheart-Willcox Co., ISBN# 0-87006-509-2

08-255 Release of Transportation

That the Twinsburg Board of Education accepts a Release of Transportation from Nordonia Hills School District for Jacob and Zachary Krahe, students attending St. Rita Catholic School to Twinsburg City Schools; upon the recommendation of the Superintendent.

08-256 Bus Purchase - OBS

That the Twinsburg Board of Education approves the purchase of three (3) 71-passenger buses; price is \$71,001 for each bus, for a total of \$213,003. The company is OBS, Inc., 1324 Tuscarawas, P.O. Box 6310, Canton, Oh 44704. Three buses (#28, 34 & 36) will be traded-in at \$2,750 each, for a total of \$8,250. This dollar amount will be deducted from the base price of the buses. Total amount of bus purchase is \$204,753. These buses will be paid with Permanent Improvement Funds, upon the recommendation of the Superintendent.

08-257 Agreement with Education Alternatives

That the Twinsburg Board of Education approves a *Purchase Service Agreement* a Non-Profit Agency for special needs children, for the sole purpose of providing an educational program in accordance with placement at Education Alternatives for the 2008-2009 school year, upon the recommendation of the Superintendent.

08-258 Agreement with Ohio Schools Council

That the Twinsburg Board of Education approves a *Cooperative Purchasing Program 2008-2009-Agreement of Participation* with the Ohio Schools Council; upon the recommendation of the Superintendent.

Agreement of Participation

Twinsburg City School District, has agreed to participate as a member of the Ohio Schools Council Cooperative Purchasing Program. This Board also agrees to pay \$400 for public school district membership as a service fee for this purpose.

*Ayes: Mr. Andrews, Mr. Buzulence, Mrs. Cain-Criswell, and Mr. Shebeck.
The Board President declared the motions approved.*

 Minutes of REGULAR Meeting
September 03, 2008

Mr. Buzulence moved and Mrs. Cain-Criswell seconded that the Twinsburg Board of Education adopt resolutions 08-259 to 08-262.

08-259 **Employment**

That the Twinsburg Board of Education accepts the following staff resignations; upon the recommendation of the Superintendent.

Tina Moermond, Lunch/Playground Assistant at Dodge Intermediate School

08-260 **Employment**

That the Twinsburg Board of Education **TABLED** the following employments; upon the recommendation of the Superintendent.

Tina Moermond, Instructional Assistant, Dodge Intermediate School,
Step 5, effective August 29, 2008

08-261 **Employment**

That the Twinsburg Board of Education approves the following list of substitutes for the 2008-2009 school year; upon the recommendation of the Superintendent.

Certified: Andrea Andrews, Stephanie Ciciretto, Gregory Dohner

Classified: Gloria Burrell – Secretary, Cook, Assistant, Custodian/Janitor/Maintenance
Grace Moore – Secretary, Assistant

Stacy Keyes – Cook, Custodian/Janitor/Maintenance

Assistants: Heath Mason, Kim Lewis, Joann Leon, Terry Marcovitz, Christine Sakian,
Anita Taylor, Adrian Dorsey, Tina Moermond

Custodian/Janitor/Maintenance: Darren Belak, Aaron Lindsey, Charles Wilson

08-262 **Employment**

That the Twinsburg Board of Education approves the following supplemental contract for the 2008-2009 school year; Ed Lipnos, Assistant Middle School Football Coach, upon the recommendation of the Superintendent.

*Ayes: Mr. Andrews, Mr. Buzulence, Mrs. Cain-Criswell, and Mr. Shebeck.
The Board President declared the motions approved.*

08-263 **Adjournment**

Mr. Shebeck moved and Mr. Buzulence seconded that the Twinsburg Board of Education adjourn at 8:05 p.m.

*Ayes: Mr. Andrews, Mr. Buzulence, Mrs. Cain-Criswell, and Mr. Shebeck.
The Board President declared the meeting adjourned.*

 Board President

 Treasurer

Minutes of SPECIAL MeetingSeptember 17, 2008

The Twinsburg City School District Board of Education met in SPECIAL session on the above date at the Twinsburg Board of Education Offices, in 11136 Ravenna Road, Twinsburg, Ohio 44087, in the Conference Room at 7:00 p.m. The following board members were present: Mr. Andrews, Mr. Buzulence, Mrs. Cain-Criswell, Mr. Shebeck and Mr. Stuver.

08-264 **Executive Session**

Mrs. Cain-Criswell moved and Mr. Stuver seconded that the Twinsburg Board of Education meet in Executive Session at approximately 7:05 p.m. for the purpose of discussing:

The appointment, employment, dismissal, discipline, promotion, demotion, compensation, or evaluation of public employees.

Ayes: Mr. Andrews, Mr. Buzulence, Mrs. Cain-Criswell, Mr. Shebeck and Mr. Stuver.
The Board President declared the motion approved.

The Board reconvened from Executive Session at approximately 8:30 p.m.
The following members were present:
Mr. Andrews, Mr. Buzulence, Mrs. Cain-Criswell, Mr. Shebeck and Mr. Stuver.

08-265 **Adjournment**

Mr. Buzulence moved and Mrs. Cain-Criswell seconded that the Twinsburg Board of Education adjourn at 8:36 p.m.

Ayes: Mr. Andrews, Mr. Buzulence, Mrs. Cain-Criswell, Mr. Shebeck and Mr. Stuver
The Board President declared the meeting adjourned.

Board President

Treasurer