

Minutes of REGULAR Meeting

September 05, 2007

The Twinsburg City School District Board of Education met in REGULAR session on the above date at the Twinsburg Government Center in Council Chambers at 6:00 p.m. The following board members were present: Mr. Buzulence, Mrs. Cain-Criswell, and Mr. Shebeck. Mr. Andrews arrived at 6:50 and Mr. Nunney arrived at 7:20. Recordings of the meeting are made and kept in the Superintendent's Office.

07-296 **Executive Session**

Mrs. Cain-Criswell moved and Mr. Shebeck seconded that the Twinsburg Board of Education enter into Executive Session at approximately 6:02 p.m. for the purpose of discussing:

The appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employees, negotiations and property.

Ayes: Mr. Buzulence, Mrs. Cain-Criswell, and Mr. Shebeck.

The Board President declared the motion approved.

The Board reconvened from Executive Session at approximately 7:00 p.m.

The following members were present:

Mr. Andrews, Mr. Buzulence, Mrs. Cain-Criswell, and Mr. Shebeck.

**Mr. Buzulence moved and Mr. Nunney seconded that the Twinsburg Board of Education adopt resolutions 07-297 to 07-301:**

07-297 **Minutes**

That the Twinsburg Board of Education approve the Minutes for Regular Meeting – July 18, 2007.

07-298 **Financial Report**

That the Twinsburg Board of Education accept the following Financial Report for the month of July 2007: Bank Reconciliation, General Fund Financial Summary Report and Financial Report by Fund. See pages 308-312

07-299 **Check Register**

That the Twinsburg Board of Education accept the Check Registers for the month of July 2007; the total, including payroll is \$2,908,569.26. See pages 313-317

07-300 **Approve Tax-Deferred Deductions**

That the Twinsburg Board of Education approves the attached Resolution for Adoption of a Tax-Deferred Payroll Deduction Plan, upon the recommendation of the Superintendent

Whereas Internal Revenue Code Section (414)(h)(2) permits employers "pickup" of the employee portion of contributions to a retirement plan, thereby resulting in a tax deferral of employee contributions; and

Whereas under the State Teachers Retirement System of Ohio (STRS Ohio) and State Employees Retirement System of Ohio (SERS Ohio) laws and rules, members may: (1) redeposit contributions previously withdrawn plus interest, and/or (2) purchase eligible credit.

Now therefore be it resolved that in order to permit tax deferral for these additional amounts, any employee who wishes to purchase or restore STRS/SERS Ohio credit by payroll deduction must enter into a binding irrevocable payroll deduction authorization and such employee shall not

have the option of choosing to receive the amounts directly instead of having them paid by the employer to STRS/SERS Ohio;

Be it further resolved that additional amounts herein specified, through payroll deduction from salary, are designated as being picked up by the employer and paid by the employer in accordance with Internal Revenue Code requirements.

This resolution adopted by Twinsburg City School District shall have an effective date of November 16, 2007.

**07-301 Approve Tax-Deferred Changes**

As a result of newly released IRS Regulations governing the 403(b) plans the Twinsburg City School District is required to develop and adopt new policies and procedures to comply with the new regulations

Whereas, Board Policy 6520-PAYROLL DEDUCTIONS the Board declares its willingness to purchase or procure tax-sheltered annuities (403b) for its employees who request that such annuities be purchased through payroll deduction. It shall be clearly understood that the Board's only function shall be the deduction and remittance of employee funds.

Whereas, The agent, broker or company must be designated by a number of employees equal to at least one percent (1%) of the Board's full-time employees or at least five (5) employees, whichever is greater (except under no circumstances shall the agent, broker or company need to be designated by more than fifty (50) employees).

Whereas, The Board's function in the 403b relationship is changing.

Therefore be it Resolved, that the Twinsburg City School District declares 403b providers must maintain at a minimum the one percent (1%) of the Board's full-time employees or at least five (5) employees to hold an active payroll deduction. Providers that fall below the minimum as set forth will be removed from Twinsburg City School District's list of 403b providers.

*Ayes: Mr. Andrews, Mr. Buzulence, Mrs. Cain-Criswell, Mr. Nunney, and Mr. Shebeck  
The Board President declared the motions approved.*

**Mr. Shebeck moved and Mr. Nunney seconded that the Twinsburg Board of Education adopt resolutions 07-302 through 07-304:**

**07-302 Deletion from Inventory**

That the Twinsburg Board of Education approves the deletion of the following items from inventory, upon the recommendation of the Superintendent.

- Books: O Canada 9 781885 468000 (40) Dodge Middle School
- Compton's Encyclopedia, 1980 Edition, 34150020017540 (26)
- SAMPO 32" TV Asset tag: 31581, Serial: 842xx108, RBC, not cost effective to repair.

Book Title	Author	Call No.	Item #	Copyright
500 Things you should know about animals	Johnson, Jinny	591.03 JOH	34150045056127	2001
Dinosaur Bone	Berenstain, Stan & Jan	E BER	34150040008297	1980
Barbie A Day at the Fair	Pugliano-Martin, Carol	LIT PUG	3415000222381	2003
I Spy Fun House	Wick, Walter	793.3 WIC	34150045001032	1993
Bad Kitty	Bruel, Nick	E BRU	34150045107458	2006

Snakes	Julivert, Maria Angels	597.96 JUL	34150040058458	1993
J.B.J. Has a Monster Under Her Bed	Park, Barbara	E PAR	34150045084004	1997
J.B.J. and a Little Monkey Business	Park, Barbara	E PAR	34150045039941	1993
My Little Angel	Coco, Paul	E COC	34150045081745	1976
Let's Investigate Butterflies	Shaw, Nancy J.	595.78 SHA	34150045055814	2002
12 Dancing Princesses	Rossetti, Christina G.	821 R	34150040087119	1924
A Pocketful of Rhymes	Love, Katherine	821.08 L	34150040077128	1946
Now We Are Six	Milne, A. A.	821 Mil	34150040000005	1927
The Pumpkin Patch	Martin, Patricia Miles	FIC MAR	34150040062815	1966
Godzilla Ate My Homework	Jones, Marcia Thornton	FIC JON	34150040098793	1997
Mary Poppins from A to Z	Travers, P. L.	FIC TRA	34150040032354	1962
Mary Poppins from A to Z	Travers, P. L.	FIC TRA	34150040032362	1962
Watch Were You Go	Noll, Sally	E NOL	34150040050653	1990
Barbie of Swan Lake...a junior novelization	Aber, Linda	E ABE	34150045039396	2003
Creepy Crawlies	Coster-Longman, Christina	595.7 COS	34150045050773	2001
The big bunny and the Easter eggs	Kroll, Steven	E KRO	34150040009071	1982
The Happy Hippopotami	Martin, Bill Jr.	E MAR	34150011005967	1970
12 Dancing Princesses	Based on the Movie	MISC TWE	34150045108910	2006
The Berenstain Bears and the messy room	Berenstain, Stan & Jan	VIDEO E BER	34150015002564	1988

**07-303 Approve Release of Transportation**

That the Twinsburg Board of Education accepts a Release of Transportation from Solon City Schools for Albert and Megan Grimm and Valeria and Melissa Zahuranec, students attending Cuyahoga Valley Christian Academy; Release of Transportation from Ravenna School District for Andrew Fosnight, student attending Cuyahoga Valley Christian Academy, upon the recommendation of the Superintendent

**07-304 Contract with Cuyahoga County ESC**

That the Twinsburg Board of Education approves a contract with the Educational Service Center of Cuyahoga County, Inter-District Service Area for the 2007-2008 school year, upon the recommendation of the Superintendent. See pages 318-319

*Ayes: Mr. Andrews, Mr. Buzulence, Mrs. Cain-Criswell, Mr. Nunney, and Mr. Shebeck  
The Board President declared the motions approved.*

**07-305 Accept Donation from TAB**

Mr. Nunney moved and Mr. Buzulence seconded that the Twinsburg Board of Education accepts a donation in the amount of \$30,000 from the Twinsburg Athletic Boosters, upon the recommendation of the Superintendent.

*Ayes: Mr. Andrews, Mr. Buzulence, Mrs. Cain-Criswell, Mr. Nunney, and Mr. Shebeck  
The Board President declared the motion approved.*

**07-306 Approve Donation/Agreement with UH**

Mr. Shebeck moved and Mr. Nunney seconded that the Twinsburg Board of Education approves a contract and accept a donation from University Hospitals of Cleveland in the amount of \$40,000, upon the recommendation of the Superintendent.

*Ayes: Mr. Andrews, Mr. Buzulence, Mrs. Cain-Criswell, Mr. Nunney, and Mr. Shebeck  
The Board President declared the motion approved.*

**07-307 Approve TEA Negotiated Labor Contract**

Mr. Buzulence moved and Mr. Andrews seconded that the Twinsburg Board of Education enters into an agreement with the Twinsburg Education Association, effective September 1, 2007 through August 31, 2010.

*Ayes: Mr. Andrews, Mr. Buzulence, Mrs. Cain-Criswell, Mr. Nunney, and Mr. Shebeck  
The Board President declared the motion approved.*

**Mr. Buzulence moved and Mr. Shebeck seconded that the Twinsburg Board of Education adopt resolutions 07-308 to 07-318.****07-308 Leave of Absence**

That the Twinsburg Board of Education approves a Family Medical Leave for Carlene Fliss, teacher at Dodge Middle School from August 16, 2007 through September 14, 2007; a One-Year Leave of Absence (2007-2008 school year) for Debbie Eidens, bus driver; and a family medical leave for Mary Kolacz, Latch Key Advisor at Dodge from approximately October 8, 2007 through November 16, 2007, upon the recommendation of the Superintendent.

**07-309 Resignations**

That the Twinsburg Board of Education accepts the resignation of Lynnette Maly: Middle School Football Cheerleading Coach, upon the recommendation of the Superintendent.

**07-310 Employment**

That the Twinsburg Board of Education approves the employment of the following staff, upon the recommendation of the Superintendent:

Jacqueline Knoch, Guidance Counselor at R.B. Chamberlin, MA, Step 4 effective August 17, 2007.  
Darren Belak, Janitor at R.B. Chamberlin, Step 0, effective September 5, 2007  
Mona Muntain, Bus Driver, 6.25 hours per day, Step 2, effective August 16, 2007  
Karen Miller, Bus Driver, 6 hours per day, Step 2, effective August 16, 2007  
Lori Monroe, Bus Driver, 6 hours per day, Step 2, effective September 4, 2007.

**07-311 Employment**

That the Twinsburg Board of Education approves a supplemental contract for extended time for Jacqueline Knoch, Guidance Counselor for five (5) days after school ends, upon the recommendation of the Superintendent.

**07-312 Employment**

That the Twinsburg Board of Education approves the following supplemental contracts for the 2007-2008 school-year, upon the recommendation of the Superintendent.

Alex Popovich - Assist. Athletic Director  
Troy Boze - Head Hockey Coach  
Greg Jagger - Middle School Football Coach  
Chuck Rice - Middle School Football Coach  
Lynnette Maly - Assist. Cross Country Coach  
Gary Sorace - Event Coordinator  
Mike Porinchak - Pre-Game Site Manager

Jeff Funk - Middle School Assist. Athletic Director  
Margaret McGing - Football Cheerleading Coach  
K.C. White - Girls' JV Soccer Coach  
Jackie Peters - Volunteer JV Girls Tennis  
Randy Tucker - Middle School Football Coach/Coordinator  
Change to prior hiring: Mike Porinchak - JV Girls Tennis

**07-313 Employment**

That the Twinsburg Board of Education approves the following staff to receive a \$50 stipend for preparation for presentations for Opening Day to be paid out of Title IIA funds, Sharon Misanko, Heather Grano, Cheryl Preisendorfer, Marcy Harris, upon the recommendation of the Superintendent.

**07-314 Employment**

That the Twinsburg Board of Education approves Summer Camp Counselor Stipends. All stipends are to be paid out of camp funds paid by parents, upon the recommendation of the Superintendent.

Emily McDonald - \$120  
Lauren Wilson \$800

Sukjhit Kang - \$150  
Naomi Ducharme - \$375

Corey Bisesi - \$150

**07-315 Employment**

That the Twinsburg Board of Education approves the attached Classified Substitute List for the 2007-2008 school year, upon the recommendation of the Superintendent.

See page 320

**07-316 Employment**

That the Twinsburg Board of Education employ Lauren Bobrowski for Staff Development for Gifted Differentiation, for one day at the daily curriculum rate from Title II A funds, upon the recommendation of the Superintendent.

**07-317 Employment**

That the Twinsburg Board of Education employ Marianna Domino, Linda Brown and Laura Smalheer for two days of summer work (August 3 & August 6, 2007) for special education, to be paid at the curriculum rate, upon the recommendation of the Superintendent.

**07-318 Employment**

That the Twinsburg Board of Education approves a \$50 stipend for Mike Porinchak as Pre-Event Manager, per event at the discretion of the Athletic Director, upon the recommendation of the Superintendent.

*Ayes: Mr. Andrews, Mr. Buzulence, Mrs. Cain-Criswell, Mr. Nunney, and Mr. Shebeck  
The Board President declared the motions approved.*

**07-319 Adjournment**

Mr. Buzulence moved and Mr. Andrews seconded that the Twinsburg Board of Education adjourn at 8:29 p.m.

Ayes: Mr. Andrews, Mr. Buzulence, Mrs. Cain-Criswell, Mr. Nunney, and Mr. Shebeck.  
The Board President declared the meeting adjourned.

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Board President

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Treasurer