



2019-2020 TWINSBURG CITY SCHOOLS BUS STOP GUIDELINES



Guidelines used in creating the bus routes...

The Transportation Department aims to align with the Ohio Department of Education standards in order to provide safe and timely transportation service, and to decrease the amount of time that students spend on the bus while reducing costs, will assign bus stops according to the following guidelines:

When assigning students to stops, the following guidelines apply:

1. When two or more students are assigned to a stop: (1) The stop will be made based on the student using service in both am and pm, not for the student with an alternate stop; or (2) When more than two children are assigned to a stop, it will be made at the middle address or a corner, not at the younger student's house.
2. If a street is long (i.e. more than one-half mile), whenever possible, stops will be made at the end and in the middle of the street.
3. No stops will be created in short cul-de-sacs where a bus cannot turn around without backing up.
4. To maintain efficiency, more neighborhood stops will be utilized with fewer house stop exceptions approved.
5. Stops will be determined for the following grades using these guidelines:
 - a. **Preschool, Kindergarten and 1st grade: up to or approximately 200 yards.**
 - b. **2nd and 3rd grade: up to or approximately 350 yards.**
 - c. **4th through 6th grades: up to or approximately 400 yards.**
 - d. **7th through 12th grades: up to ½ mile (880 yards).**
6. Other factors used to determine the placement of a stop will be:
 - a. **Number of lanes** - We do not cross children on four-lane roads. *[School bus stops shall be established on the residence side of all four-lane four lane highways.] OAC 3301-83-13.B(3)*
 - b. **Available sidewalks** - We always consider safety first, but are not able to assign house stops at all of the locations where no sidewalk is available.
 - c. **Street lighting** - This mostly affects high school and middle school students. The sun is up when the other school bus runs start. We cannot assign stops according to where there are street lights.

Parents are responsible for the safety of their child(ren) at an assigned bus stop. Bus stop locations may not be and are not required to be in the direct line of sight from your home.

All Wilcox students and those students with special requirements must be met by their parent/guardian or designee at the afternoon bus stop. Students not received will be kept on the bus and, after an unsuccessful attempt to get in contact with the parent/guardian, will be returned to Wilcox.

ALTERNATE PICK UP/DROP OFF STOPS: All bus stops are set and approved by the Board of Education on a yearly basis. Subsequent changes must be reviewed by the Transportation Department. Please note the following procedures:

- ONE stop and ONE bus per student every day in each the morning and the afternoon.
- One stop in the morning and afternoon for all daycares.
- Shared custody of high school, middle school and intermediate school students will be allowed to go to and from both parents' homes.
- Bus notes will not be accepted at any time.

The Ohio Department of Education states:

In all city, local, and exempted village school districts where resident school pupils in grades kindergarten through eight live more than two miles from the school to which they are assigned the board of education shall provide transportation for such pupils to and from school. Pupils in grades kindergarten through eight may be required to walk up to one-half mile to a designated bus stop.