



2018-2019 TWINSBURG CITY SCHOOLS BUS STOP GUIDELINES



These are the guidelines used in creating the bus routes.

It is the goal of the Transportation Department to follow the Ohio Department of Education standards and provide safe and timely bus transportation to and from school and, as a goal to save money and decrease the amount of time that students spend on the bus, our Transportation Department will assign bus stops according to the following guidelines:

When assigning students to stops, the following guidelines apply:

1. When two or more students are assigned to a stop: (1) The stop would be made at the child using both am and pm, not at the student going to daycare in am or pm; and (2) When more than two children are assigned to a stop we do not assign the stop at the younger students residency, but at the middle address or a corner.
2. If the street is very long (i.e. one-half mile), whenever possible, stops will be made at the end and in the middle of the street.
3. No stops in short cul-de-sacs and/or in cul-de-sacs where a bus cannot turnaround in without backing up the bus.
4. To maintain efficiency we are making more neighborhood stops and less house stops (with approved exceptions).
5. Stops will be determined for the following grades using these guidelines:
 - a. **Preschool, Kindergarten and 1st grade: up to or approximately 200 yards.**
 - b. **2nd and 3rd grade: up to or approximately 350 yards.**
 - c. **4th through 6th grades: up to or approximately 400 yards.**
 - d. **7th through 12th grades: up to ½ mile.**
6. Other factors used to determine the placement of a stop will be:
 - a. Number of lanes on the road (We do not cross children on four lanes.) **[School bus stops shall be established on the residence side of all four-lane four lane highways.]**
 - b. Applicable speed limits **(We are careful when assigning stops for young children to cross the road where the speed limit is 45-50 mph).**
 - c. Available sidewalks (What if there are no sidewalks?) **(We have a lot of areas that do not have sidewalks. We always consider safety first, but we are not able to assign house stops at all of these locations.)**
 - d. Street lighting **(This really only effects high school and middle school students. The sun is up when the other school bus runs start. We cannot assign stops according to where there are street lights.)**

It will be an expectation that parents are to assume responsibility for the safety of their child(ren) at an assigned bus stop. We anticipate that bus stop locations will not be in the direct line of sight from many homes, and when this is the case, students may require parental escorts to their stops.

All Wilcox students and those students with special requirements must be met by their parent/guardian or designee at the afternoon bus stop. Students not received will be held on the bus and after a failed attempt to call parent/guardian will be returned to Wilcox.

ALTERNATE PICK UP/DROP OFF STOPS: All bus stops are set and approved by the Board of Education on a yearly basis. Subsequent changes must be reviewed by the Transportation Department. Please note the following procedures:

- ONE stop and ONE bus per student every day in the morning and afternoon.
- One stop in the morning and afternoon for all daycares.
- Shared Custody of High School, Middle School and Dodge students will be allowed to go to and from both parents' homes.
- No bus notes are accepted at any time.

The Ohio Department of Education states:

In all city, local, and exempted village school districts where resident school pupils in grades kindergarten through eight live more than two miles from the school to which they are assigned the board of education shall provide transportation for such pupils to and from school. Pupils in grades kindergarten through eight may be required to walk up to one-half mile to a designated bus stop.